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INTEREST RATE ON INVESTMENT
Effective 11/10/2025 through 11/16/2025

Date: November 10, 2025
To: Chief School Administrators
From: Frank Harwood
Deputy Commissioner
Dale Brungardt
Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	3.87%	3.97%
3 Months	3.83%	3.84%
6 Months	3.72%	3.72%
1 Year	3.64%	3.61%
18 Months	3.61%	3.58%
2 Years	3.57%	3.54%

[Minimum investment rates](#) banks must offer to secure public funds as prescribed by [K.S.A. 75-4210](#).
Maximum length of investment term is two years.

KSDE offices will be closed tomorrow, Tuesday, November 11 (Veterans Day).

Payments

Nov 17.....KS Pre-K Pilot (CIF)
Nov 21.....SNP, FFVP & CACFP

Payment amounts for each district/LEA will be posted near the date of deposit:
[Payment Information](#).

State Aid Payments: [Rose Ireland](#) (785) 296-4973

Federal Aid Payments/Form 240: [Amanda Williams](#) (785) 296-2020

Refer to Form 240 (Federal Aid Payment request form) for a list of federal program funds. To request a December payment, Form 240 will be open from November 3rd through the 15th. The Federal Cash Management Act requires that federal funds must be spent by the end of the month they are received. LEAs cannot carry over federal funds to the following month.

Child Nutrition Program (CNP) Payments: [Dessa Gifford](#) (785) 296-4965

- SNP = School Nutrition Programs
- FFVP = Fresh Fruit & Vegetable Program
- CACFP = Child & Adult Care Food Program
- SFSP = Summer Food Service Program

Report Due Dates

Nov 10-14...Request for State Foundation Aid for December (all USDs - open Nov 10-14)
[Rose Ireland](#) (785) 296-4973
Nov 14.....IDEA Maintenance of Effort and Excess Cost Report (all USDs) (open Nov 14-Jan 14) [Dean Zajic](#) (785) 296-2425
Nov 15.....Request December Federal Funds (Form 240) *if funds are available*
(open Nov 3-15) [Amanda Williams](#) (785) 296-2020

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Nov 15.....Accreditation Licensure Waiver (Form 16) (first semester applications due)
[Shane Carter](#) (785) 296-2289

Nov 15.....Career (CTE) Pathway Programs of Study - Application & Maintenance (open
Nov 15, 2025 - Mar 1, 2026) [Pathways Helpdesk](#) (785) 296-4908

Nov 15.....**Mill Rate** by Fund submission for all USDs (open Nov 15-Dec 15)
[Marcia Ricklefs](#) (785) 296-4209

Nov 15.....Prior year **EOY MIS** collection – data is finalized
[Mason Vosburgh](#) (785) 296-4945

Nov 17.....Juvenile Detention Center Application due (select LEAs) (Open Nov 17-Dec 1)
[Amanda Williams](#) (785) 296-2020

Nov 17.....Kansas Preschool Pilot Grant Request for Proposals (open Nov 17-Jan 16)
[Natalie McClane](#) (785) 296-5081

Reminder – Early Retirement Survey due THIS FRIDAY

Attn: All USDs (*Interlocal and Service Centers may disregard*)

KSDE is required to provide early retirement survey data to the Legislative Joint Committee on Pensions, Investments and Benefits for their review. We would appreciate a response from all unified school districts by returning this survey to our office **by Friday, November 14**.

Instructions and the survey form can be downloaded on the School Finance homepage. Link: [Survey: Early Retirement Program](#)

Thank you for your assistance. If you have questions, please contact our office at (785) 296-3872.

How to electronically file CPA Audit Reports and Single Audits

All Local Education Agencies (LEAs), including public school districts and interlocal/service centers, are annually required to electronically file their CPA Audit Report and/or Single Audit Report with the Kansas Department of Administration, Municipal Services. [Municipal Services | Kansas Department of Administration \(ks.gov\)](#)

Per [KSA 75-1124](#), audit files must be provided to Municipal Services electronically within one year of the close of the audit period. Attach the report (PDF format) to an email addressed to: armunis@ks.gov. Questions about filing may be directed to Municipal Services at 785-296-8083 or 785-296-6033.

Once the audit report has been received and reviewed by the Municipal Services team, a corresponding email will be sent showing receipt of the audit document and will include instructions for payment of the filing fee to the Department of Administration, Office of Accounts and Reports. The filing fee for audits of education entities is \$200. In keeping with government transparency, the electronic audit file is posted on the Department of Administration, Municipal Services website.

The audit threshold for Single Audits is expending \$750,000 or more in federal funds in a fiscal year. Single Audits are required to be completed within nine (9) months following the end of the fiscal year ending June 30, 2025. Therefore, Single Audits should be completed by March 31, 2026. Please follow federal regulations and timely

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submit completed Single Audits to the Federal Audit Clearinghouse at the following web address: <https://www.fac.gov/>

LEAs expending less than \$750,000 in federal funds are required to submit a CPA Independent Auditor Report (non-single audit) to Municipal Services, not the Federal Audit Clearinghouse.

Please forward this information to your CPA if they submit your audit report.



Districts and interlocal/service centers should continue to also email these audit reports to KSDE's Fiscal Auditing office auditing@ksde.gov.

Questions? Contact the KSDE Fiscal Auditing Office at 785-296-4976.

Post ACT Information on district's website

Districts are reminded to post the latest ACT testing information on the district's website per [KSA 72-5179](#). The district shall annually publish on their websites the times, dates and locations of the following exams and assessments, along with information for students on how to register for such exams or assessments.

- Pre-ACT college entrance exam;
- ACT college entrance exam; and
- ACT WorkKeys assessments



Resources for ACT WorkKeys and Kansas ACT:

- State of Kansas ACT State Testing Program: [Kansas \(act.org\)](#)
- The Benefits of ACT WorkKeys and National Career Readiness Certificate Link: [Fact Sheet The Benefits of ACT WorkKeys and NCRC \(ksde.gov\)](#)

Reminder: ACT testing information is just one of several documents required to be posted on your school district or school building website. To review a complete list of these documents and confirm these statutory requirements have been met, click this link: [Website Postings - Documents required to be on school website](#).