



900 S.W. Jackson Street, Suite 102
Topeka, Kansas 66612-1212
(785) 296-3201
www.ksde.gov

INTEREST RATE ON INVESTMENT
Effective 8/10/2026 through 8/16/2026

Date: August 10, 2026
To: Chief School Administrators
From: Frank Harwood
Deputy Commissioner
Dale Brungardt
Director of School Finance

TERM	CURRENT	PREVIOUS
1 to 89 Days	3.63%	3.63%
3 Months	3.85%	3.90%
6 Months	3.94%	4.00%
1 Year	4.11%	4.17%
18 Months	4.18%	4.24%
2 Years	4.22%	4.28%

[Minimum investment rates](#) banks must offer to secure public funds as prescribed by [K.S.A. 75-4210](#).
Maximum length of investment term is two years.

Payments

Aug 13.....Selected Federal Payments – **Updated Date**
Aug 21.....FFVP, SNP, CACFP & SFSP

Payment amounts for each district/LEA will be posted near the date of deposit:
[Payment Information](#).

State Aid Payments: [Rose Ireland](#) (785) 296-4973

Federal Aid Payments/Form 240: [Amanda Williams](#) (785) 296-2020

Refer to Form 240 (Federal Aid Payment request form) for a list of federal program funds. To request a September payment, Form 240 will be open from August 1st through the 15th. The federal Cash Management Improvement Act (CMIA) requires that federal funds must be spent by the end of the month they are received. LEAs cannot carry over federal funds to the following month.

Child Nutrition Program (CNP) Payments: [Dessa Gifford](#) (785) 296-4965

- SNP = School Nutrition Programs
- FFVP = Fresh Fruit & Vegetable Program
- CACFP = Child & Adult Care Food Program
- SFSP = Summer Food Service Program

Child Nutrition & Wellness (CNW) Financial Management Reminders

- Beginning with August 2026, claims will resume being processed on typically the first and third Tuesdays of each month. Site and Sponsor Claims submitted and in “Approved” status by 8 a.m. each applicable Tuesday morning will get batched and processed for direct deposit payment that corresponding Friday.

- Reimbursement Rates for State Fiscal Year (SFY) 2026-2027 for SNP and CACFP have been posted to the Child Nutrition & Wellness (CNW) website at <https://cnw.ksde.gov/key-links/reimbursement-rates>
- Enter the End-Of-Year Balance of Uncollected Charges on the Annual Financial Report (AFR) in KN-CLAIM by **August 15**. Should you need help with Monthly Financial Reports (MFRs) and/or the AFR, please contact your area Child Nutrition Consultant (CNC) as detailed in your Sponsor Packet in KN-CLAIM in the upper dark blue bar.

For important details surrounding the Child Nutrition Programs (CNP), please be sure to check out the Monthly Updates provided from Child Nutrition & Wellness (CNW) leadership each month and posted to the CNW website at <https://cnw.ksde.gov/> for each of the following under their respective menu: SNP - SNP Monthly Updates; CACFP - CACFP Monthly Updates; or SFSP - SFSP Monthly Updates.

September State Aid Request

All districts shall submit the *State Aid Request for September* by *Friday, August 14th*. The web application is currently open on the [KSDE Authentication portal](#).

On the login screen, enter your **username** and **password**.

- Click on **LEA Forms**
- Click on **State Aid Request for September**
- Click on **Create New Report for 2027**

On the screen to request **State Foundation Aid for September**, your payment is already calculated. If you request additional funds for September, please enter justification.

Please note: The calculated payment includes additional amounts requested for the September 2025 (FY26 payment); if you are requesting additional funds for September 2026 (FY27 payment), please take this into account.

For assistance, email [Rose Ireland](#) or call (785) 296-4973.

Report Due Dates

Aug 6-14...Request for State Foundation Aid for September
(all USDs - open Aug 6-14) [Rose Ireland](#) (785) 296-4973

Aug 15.....Request September Federal Funds (Form 240) *if funds available* (open Aug 1-15) [Amanda Williams](#) (785) 296-2020

Aug 25.....Directory Updates - annual review/update for KS Educational Directory
open July 10-Aug 25) [Marcia Ricklefs](#) (785) 296-4209

Aug 25..... Submit Interlocal Budget to KSDE
[Frank Harwood](#), [Dale Brungardt](#) or [Marcia Ricklefs](#) (785) 296-3872

Aug 31..... **18-E** Annual Statistical Report (all USDs - open August 3-31)
[Rose Ireland](#) (785) 296-4973

Aug 31..... Driver Education claim form for reimbursement due
[Jessica Apodaca](#) (785) 296-0952

Kansas leads the world in the success of each student.

18E Report is now open – Unified School Districts only

The **18E - Annual Statistical Report** (18E) is now open. An announcement with instructions was sent via listserv on August 3rd. Examples of information collected on the **18E report** are bond data, summer school enrollment information, indirect costs, and transportation data such as number of bus drivers, miles traveled and vehicle depreciation. NOTE: The 18E Report collects data from the *prior school year (2025-26)*.

If you have 18E Report questions, please contact School Finance, [Rose Ireland](#) at (785) 296-4973.

Submit USD Budget by September 20

After the board has adopted the budget, submit as follows:

1. **KSDE** - Please **UPLOAD** your electronic budget files by September 20. Also, prepare a single-sided paper copy (see details below) to mail.
2. **County Clerk** – Certify the budget document by October 1. Contact the county clerk's office to see if they prefer an electronic copy.

Steps to upload your budget files to KSDE:

Go online to the [KSDE web application](#) screen.

Enter: User ID and password

Select: **LEA Forms**

Select: **Upload USD Budget Files**

Create: **New report for 2027**

Enter: District contact information

Upload: 2 budget files into the 2027 report

- 1) Codes.xlsx (Excel document)
- 2) Profile Information.docx (Word document) - - *Please verify this is completed prior to uploading; it does not get populated from the budget file*

Select: **Submit Report** (electronically transmits budget files to KSDE).

Select: **Print Report** menu to print a confirmation all files were received by KSDE (to keep with your records).

NOTE: CPAs will not have access to the KSDE authentication screen. Therefore, CPAs should provide the electronic budget files to the district office to be uploaded.

USDs are encouraged to **upload the budget document** by the date as shown above.

If you need assistance with the upload, contact Daniel Kalas at (785) 296-4972.

In addition to submitting the budget files electronically, **please mail a signed paper copy (one-sided) of the budget to:**

Kansas State Dept of Education
Attn: School Finance
Landon State Office Building
900 SW Jackson, Ste. 356
Topeka KS 66612-1212

We recommend sending the budget using standard mail (lowest-priced method) when submitting the paper copy.

Instructions to prepare paper copy (one-sided) of the budget for KSDE (in this order):

1. **Code 01-99** (budget funds)
 - Please print and mail pages of funds being used (if not using a fund, don't print)
 - Print one-sided; do not staple budget pages
 - On Code 01 (upper right corner) print budget contact person name & phone #
 - **Are signatures of Board Clerk and Board President on Code 01 and Code 99?**
 - The **Revenue Neutral Rate** form will print with the C099.
2. **Proof of publications** - Include copy of the signed affidavit of publication and Code 99 and Revenue Neutral Rate (Notice of Hearings) published in your local paper
3. **USD Information** (Open page)
4. **Certify page** (signed by superintendent)
5. **Forms** (Form 110, 118, 150, etc.) in numerical order. Mail only forms being used.
6. **Average Salaries page**
7. **Unencumbered cash balance** (by fund on July 1) (Codes file – Cash Balances tab)

Save postage: Do not mail BUDGET AT A GLANCE and PROFILE INFORMATION

It is not necessary to mail KSDE a paper copy of Budget at a Glance and Profile Information. Print these documents for your board members and patrons to provide summaries of your budget information.

Fact sheet to submit USD Budget: [Instructions to Submit to KSDE and County](#)

Interlocal Budget due August 25

**Submit
Interlocal
Budget**

Interlocals Budgets are to be submitted to KSDE by August 25. Upload the Excel file by following the same process as shown above for USDs but select: **Upload Interlocal Budget Files**. Refer to: [Instruction Manual](#) (Pg 15).

Mail a **single-sided paper copy** of the Interlocal Budget to the School Finance office using the KSDE address shown above.

Schedule USD Budget Reviews (In Person-Virtual-Conference Call)

Before publishing the Notice of Hearing, superintendents and business officials may request someone in the School Finance office double-check their budget document. Please call to schedule a one-hour appointment with Frank Harwood, Dale Brungardt, Craig Neuenswander, or Dale Dennis.

Call School Finance at (785) 296-3872 or (785) 296-3871 to schedule a time.

Kansas leads the world in the success of each student.

Due to the volume of reviews, it is important to call our office if you need to **cancel** or **change** a scheduled budget review to open that time slot.

Staff will meet **in person** (face-to-face), **virtual** (Teams, Zoom, etc.), or **conference call**.

Please read these instructions before your budget review that were provided in the June 22 interest letter, linked here for your convenience: [June 22, 2026](#) (reminders, where to park, how to set up a virtual meeting, etc.)

The following information will be needed for an “in person” budget review:

1. Revenue Neutral Rates (RNR) from the county clerk
2. Estimated 2026 assessed valuation information
3. Your laptop computer with the budget program. This will allow you to enter revisions to your budget during the review.
4. A printed copy of the budget document (codes and forms being used) to take notes

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