October 10, 2025
KSDE SETS Special Education Administrators' Webinar
Agenda

Agenda Item	Presenter
Welcome	TASN Coordination
Director Updates • Data Collection Updates • The Next 100-day Checklist: Oct-Dec	Bert Moore
Personnel Categorical Aid	Evelyn Alden
Emergency Safety Intervention (ESI) & Discipline Data Collection	Trish Backman
Early Childhood: Indicator 12, Indicator 6, & Indicator 7	Angel Spann
IDEA LEA Maintenance of Effort (MOE)	Helen Swanson & Dean Zajic
IDEA and Gifted File Review	Cary Rogers
KASEA Updates	Angie Karraker

SETS STATE DIRECTOR REPORT

October 10, 2025

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Director Updates

- Differentiated Monitoring System – SETS sent the Kansas Policies, Practices, and Procedures corrective actions to OSEP on October 8, 2025. We will wait until they reopen to hear back if what we have provided is sufficient to meet requirements.
- The SETS Team is collecting and analyzing data to include in the 2024 SPP-APR submission to OSEP on or before February 1, 2026.
- The Education Funding Task Force has permission to meet one more time to work on an RFP to review school district funding.
- There should be no interruption in federal funding for IDEA.

Director Updates (Con't)

- The KIAS Stakeholders will meet on October 14, 2025, at the Holiday Inn in Wichita. Each KASEA Region has been asked to send a representative to this meeting which will be led by Brian Dempsey, Assistant Director.
- The Special Education Quarterly #2 meeting will be held at the Holiday Inn in Wichita on October 15, 2025. ALL special education administrators are encouraged to attend.
- There is still time to register for the Tri-State Law Conference that will be held in Omaha, NB on November 13 and November 14.

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Director Update (Con't)

- Cary Rogers has sent out new proposed targets for Indicators 3B (proficiency rate for children with IEPs against grade-level academic achievement standards) and 3D (gap in proficiency rates for children with IEPs and for all students against grade-level academic achievement standards). Interested stakeholders are invited to submit comments on or before November 10, 2025.Please submit written comments to SESPublicComments@ksde.gov or mail comments to Special Education and Title Services, Kansas State Department of Education, 900 SW Jackson Street, Suite 620, Topeka, Kansas 66612.
- A public hearing will be held at KSDE from 10 a.m. until 11 a.m. on October 30 and again on November 6 at KSDE from 10 a.m. until 11 a.m.
- The Office of Special Education Programs (OSEP) expects a state to revise baseline data when the state changes methodology or the data source for the indicator. Kansas has a new state assessment administered last year, so it must adjust the targets for Indicator 3.

Director Update (Con't)

- The Targeted Improvement Plan (TIP) has a due date for entry on or before October 15. Several agencies have NOT submitted a TIP application. Please contact Sarah Reed at sarah.reed@ksde.gov for assistance if your agency receives a reminder stating your agency has not submitted a TIP application.

100 Day Checklist October-December

- Next 100 Days- Checklist for Special Education Administrators
  - Administrators may use this checklist to identify and prepare for key items and deadlines occurring within the next 100 days, from October through December.

Contact information

Bert Moore
SETS Director
(785) 296-4949
Bert.Moore@ksde.gov

The Kansas State Department of Education does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the nondiscrimination policies: KSDE General Counsel, Office of General Counsel, KSDE, Landon State Office Building, 900 S.W. Jackson, Suite 102, Topeka, KS 66612, (785) 296-3201.

Teacher Licensure-Waivers

- **Deadline for waivers** this semester is 11/1
  - Be sure the area and grades match what the person is doing and what is claimed (these **should** be the same thing).
  - Form 16-Accreditation Licensure Waiver is the application.
    - This includes Extension of Days waivers
      - Extension of days waivers are not available for staff with only limited / restricted licenses OR staff with "extended emergency substitute" licenses (the printed license says "Valid only for USD XXX"
    - Waiver questions go to TLALicense@ksde.gov (785) 296-2288

Substitutes

- Marking someone as a substitute hides all other errors/issues
  - If your substitute says “in process”-probably fine
    - “fine” doesn’t mean you are maximizing reimbursement!
  - If your substitute says “not approved”-there is a problem. Please ask me if you don’t know what the problem is.

Reimbursement Deadlines

Monday, December 1st is the final day to enter/update before the second payment.

- You have all day on the 1st, but at midnight the system locks

The second payment pays on ALL FTE that is claimed.

Deadlines are in Appendix A of the Reimbursement Guide, in the KIAS calendar, and separately here: https://www.ksde.gov/Portals/0/SES/funding/CatAid/CatAid-Deadlines.pdf

Both ESI and Discipline data collections gather data for ALL students.

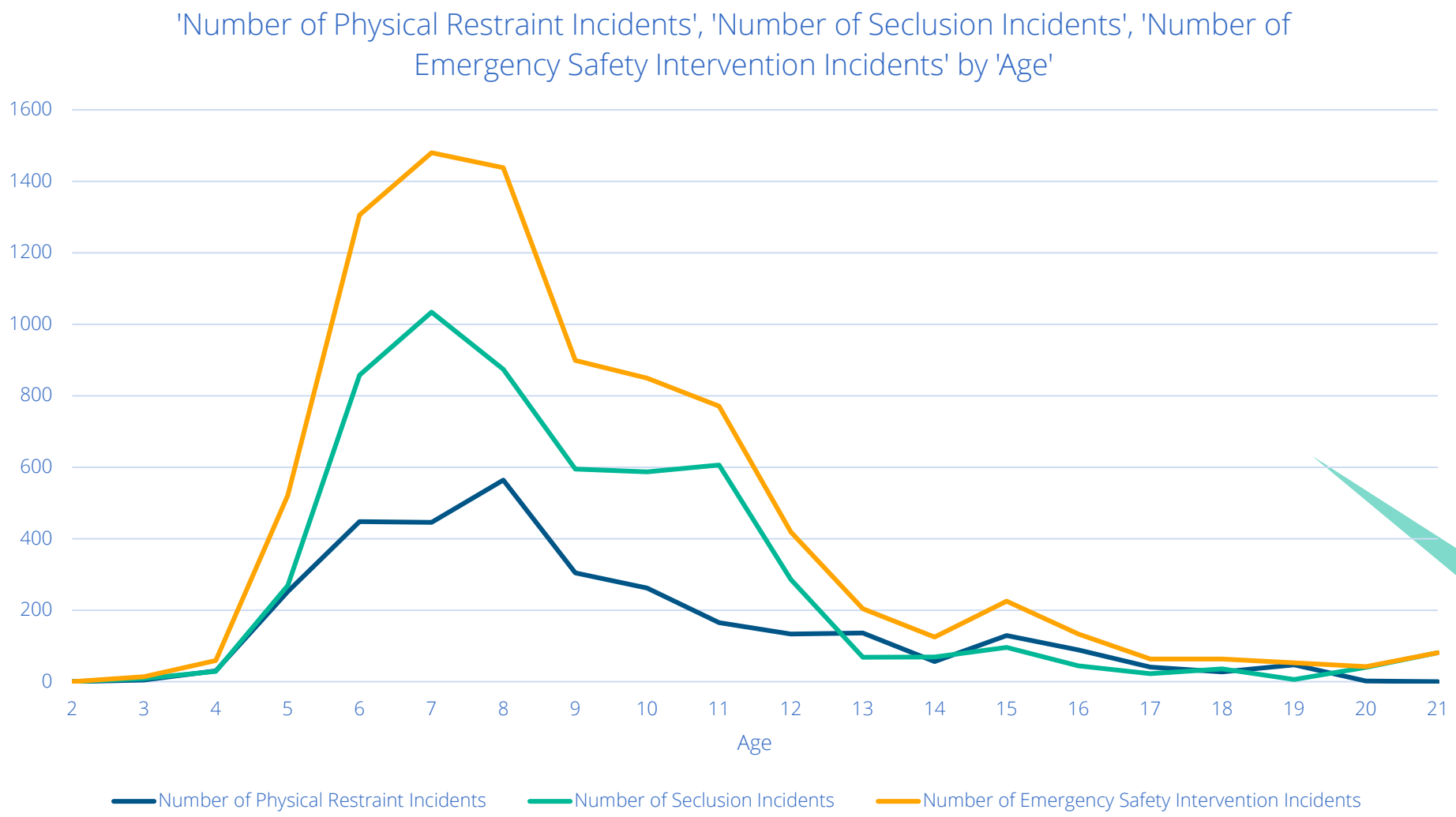
***ESI period 1 due:**

Nov. 30

***ESI period 2 due:**
May 31

*Discipline due:
June 30

ESI



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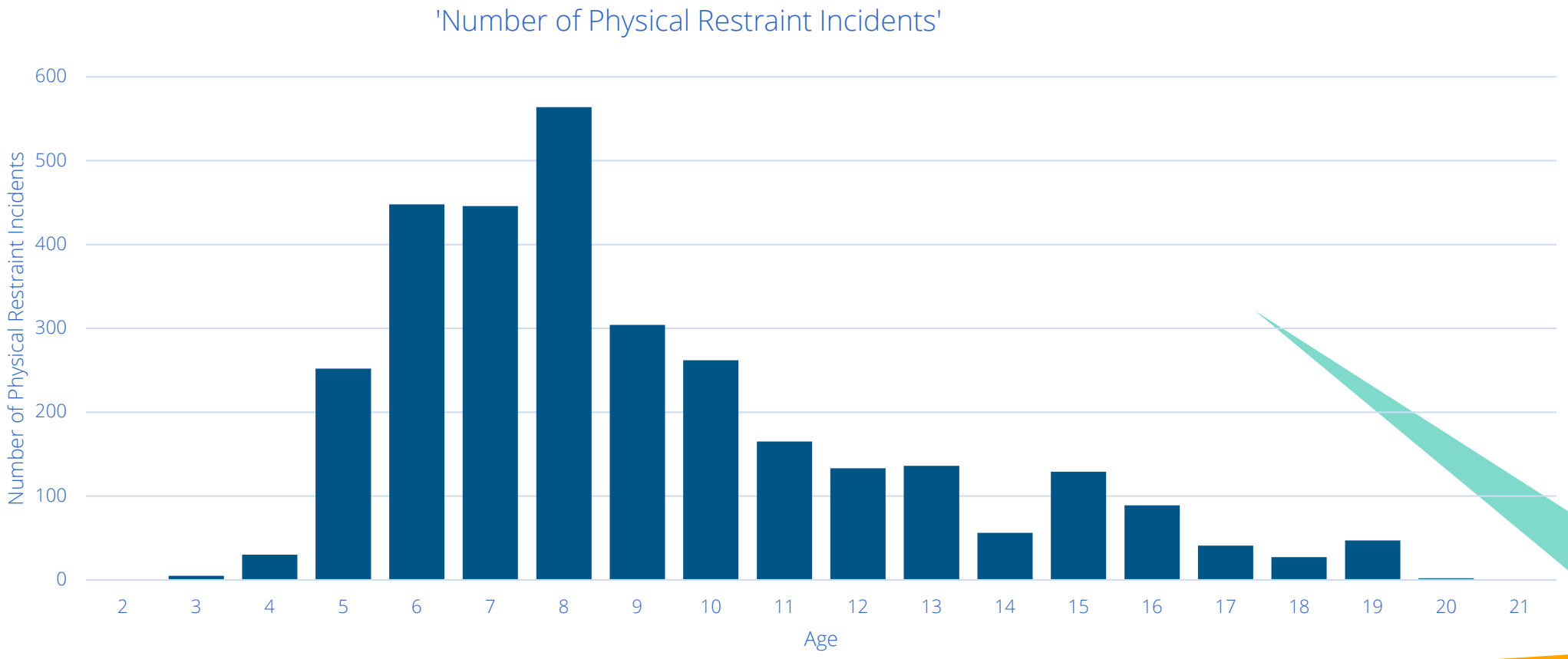
Restraints- Period 2



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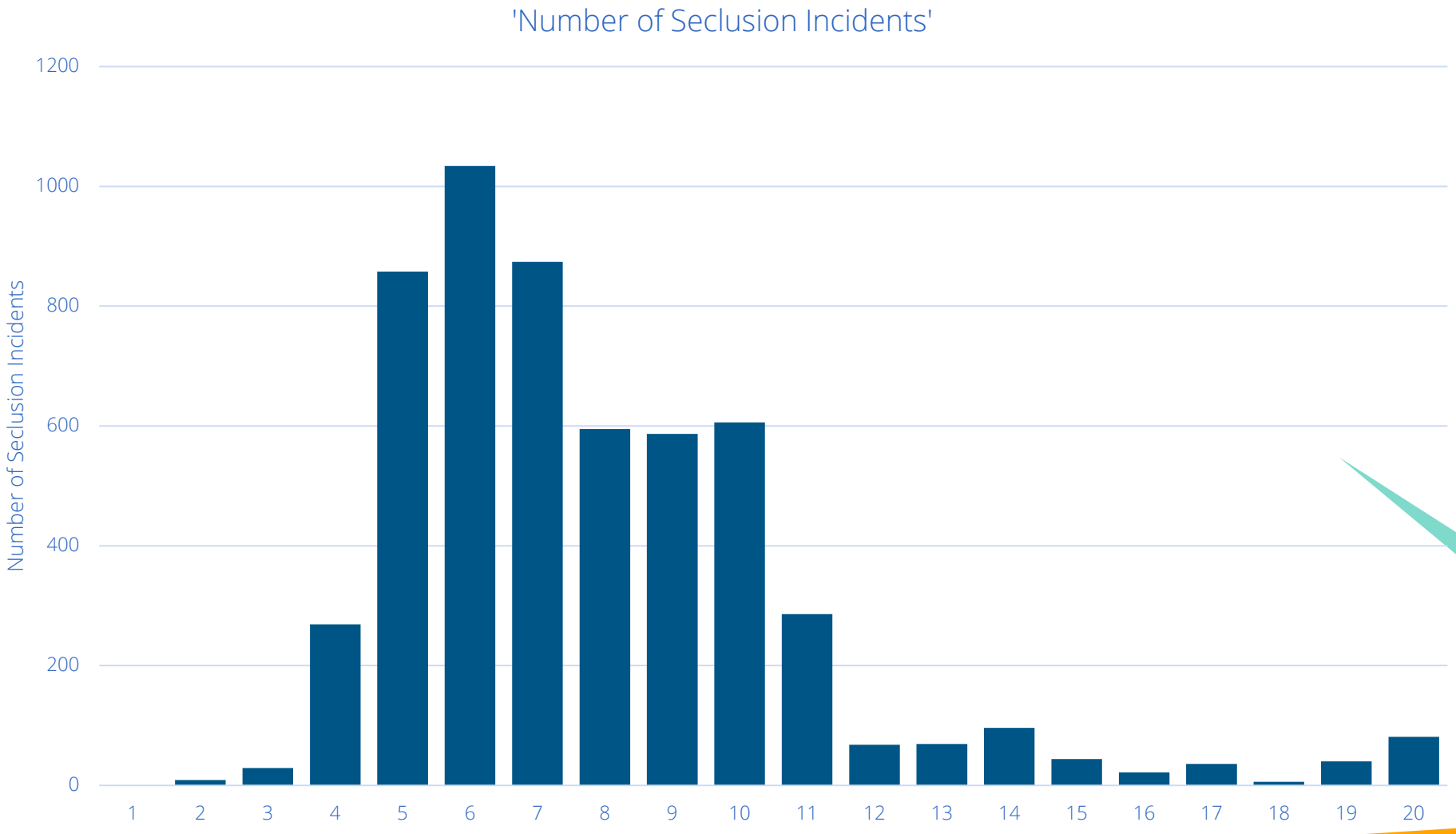
Seclusions- Period 2



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Discipline- new template used 24-25

School Year:	2025 - 2026
District:	All
Building:	All
IDEA / Foster Care:	(●) **All** ( ) **Involves student with a disability (IDEA)** ( ) **Involves student within the Foster Care system**
Reasons for Removal:	(●) **All** ( ) **Drugs** ( ) **Weapons** ( ) **Serious Bodily Injury** ( ) **Other violation of school code of conduct** ( ) **Bullying** ( ) **Felony Violence** ( ) **Kansas School Safety and Security Act**

Information that goes to the Governor

Incident Type	At School	On School Property	School Supervised Activities	Arrests and Referrals to Law Enforcement or Juvenile Intake and Assessment Services Made in Connection to the Criminal Act
Felonies	158	22	8	110
Misdemeanors	1979	96	40	320
Possession, use or Disposal of Explosives, firearms or other weapons	84	17	5	17

Bullying Specific data- all districts

2,898 incidents

635 female

2,263 male

246 cyberbullying

826 physical

400 relational

1,399 verbal

1522.61 days of ISS

3092.45 days of OSS

Contact Information

Trish Backman
School Mental Health Coordinator
SETS Team
(785) 296-6937
trish.backman@ksde.gov

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Early Childhood Special Education

Angel Spann, Early Childhood Special Education (619) Coordinator – Angel.Spann@ksde.gov

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Indicator 12: Part C to Part B Transition

Reminder:

- Window is currently open for Indicator 12 verification. The window closes on October 15th.
- Please reach out to Melissa Valenza melissa.valenza@ksde.gov or Angel Spann angel.spann@ksde.gov for assistance and support

Part C to Part B Electronic Referral System (CBER)

- Make sure your agency is regularly logging into the CBER system to review and accept/reject referrals.
  - KSDE is required by the Office of Special Education Programs (OSEP) to maintain a statewide system that tracks children who are transitioning from Part C to Part B.
  - The CBER system allows for confirmation of the accuracy of referral dates reported by both C and B programs.
  - The transition timeline for a referral **begins** on the date it is sent by Part C unless the referral is actively rejected by Part B. The only reason a school district can reject a Part C referral is if the child did not live in the district of residence at the time of the referral.

Part C to Part B Electronic Referral System (CBER)

Part C to Part B Electronic Referral System site: https://ksits.kdhe.ks.gov

- Contact Beccy Strohm (Beccy.Strohm@ksde.gov) to add or remove users.
  - Do not share usernames between staff.
  - Notify Beccy when users need to be deleted.
- Email kdhe.ksits@ks.gov and CC Beccy for requests for technical assistance.
- CBER Part B User's Guide: Visit ksde.org, Special Education and Title Services, Special Education, KIAS, SPP and APR, Indicator 12

Transition Conferences

Indicator 12

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Who is considered LEA representative for Part C Transition Conferences?

- The representative of Part B who attends the transition conference should be a person who is knowledgeable about the Part B preschool special education program, evaluation & eligibility processes, and the availability of services. The LEA representative should also be able to provide information about Part B program options, as appropriate, to inform parents in their decision making, and be able to answer questions from the family as they arise. Part B personnel can be but is not limited to:
    - School psychologist
    - Early childhood special education teacher
    - Related service providers
    - Sped director
    - Early childhood director

Indicator 12: Part C to Part B Transition

Resources:

- OSEP 2023 Early Childhood Transition Questions and Answers
- KSDE TASN Site: Indicator 12
- Indicator 12 FAQ's

Indicator 6: Preschool Environments (Updates)

Our state picture

- **2023-2024: 110 districts met state targets for Indicator 6**
  - Statewide rate for Indicator **6A: 47.42%** (higher is better)
  - Statewide rate for Indicator **6B: 30.00%** (lower is better)
- **2024-2025: 114 districts met state targets for Indicator 6**
  - Statewide rate for Indicator **6A: 49.74%** (higher is better)
  - Statewide rate for Indicator **6B: 26.89%** (lower is better)
- **Thank you** for your hard work to improve services for preschool students!

Indicator 7: Early Childhood Outcomes (Updates)

Outcomes Part B Web System (OWS)

Please make sure to

- Conduct regular checks and update the OWS system as students enter and exit the district
- Complete COS forms for students qualifying for special education services, including students that qualify for speech only

OWS Tips & Reminders

- If students leave your district but attend another district in Kansas, that is an **organizational exit**
- If students enter your district but previously attended another district in Kansas, that is an **organizational entry**
- Students that withdraws, move out of state or parents revoke SPED services needs to be **permanently exit**

Contact Information

Angel Spann

Early Childhood Special Education (619) Coordinator

angel.spann@ksde.gov

785-296-8965

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Special Education Administrators Webinar

IDEA LEA Maintenance of Effort (MOE) and Excess Costs

10/10/2025

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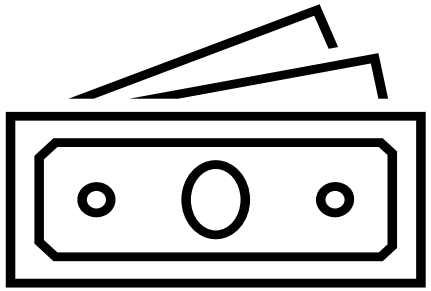
MOE and Excess Cost Reporting

The report is housed in Kansas Grants Reporting System (KGRS)
https://apps.ksde.org/authentication/login.aspx

November 14 to January 14 - Reporting collection window

- November 14 – Submission window opens
- December 15 - Submission deadline for coop/interlocal member districts
- January 14 - Submission window closes for stand alone, coop/interlocal LEAs

Why Is MOE Required?



MOE is required to ensure that LEAs do not replace state/local funding with federal funds.

34 CFR 300.203; 34 CFR 300.204; 34 CFR 300.205

What Does MOE Mean?

LEA MOE means that each year for the education of children with disabilities, an LEA:

Budgets at least as much as it expended in the most recent year it met MOE. (**Eligibility**)

Expends at least as much as it expended in the most recent year it met MOE. (**Compliance**)

Excess Cost Report

- IDEA funds may only be used to pay the excess costs of providing special education and related services for children with disabilities.
- The Excess Cost Report calculates the minimum amount of state and local funds that an LEA must expend for the education of students with disabilities before accessing VI-B funds.
  - Excess cost is computed separately for elementary and secondary students

34 CFR 300.16; 34 CFR 300.202(a)(2)

Resources

- Maintenance of Effort (MOE)
  - KGRS User Guide: Maintenance of Effort and Excess Costs (PDF)
  - Excess Cost and MOE Instructions (PDF)
  - MOE Explanation (PowerPoint)
  - IDEA MOE Tracker (Excel)
  - Understanding Maintenance of Effort (PDF)

Contact Information

Dean Zajic
Assistant Director
Special Education and Title Services Team
(785) 296-2425
dean.zajic@ksde.gov

Helen Swanson
Public Service Executive
Special Education and Title Services Team
(785) 296-1712
helen.swanson@ksde.gov

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IDEA and Gifted File Review

Cohort 1 – continued non-compliance updated data

Cohort 2 – compliance verification

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Cohort 1 – Continued Non-compliance Updated Data

- SSIDs are now available in KIAS
- Answer yes/no for the question(s) the district had continued non-compliance on.
- Upload documentation showing the question is compliant.
- Make sure to hit submit when finished

- Window Oct. 10-23

Cohort 2 - Compliance Verification 10/11-10/25

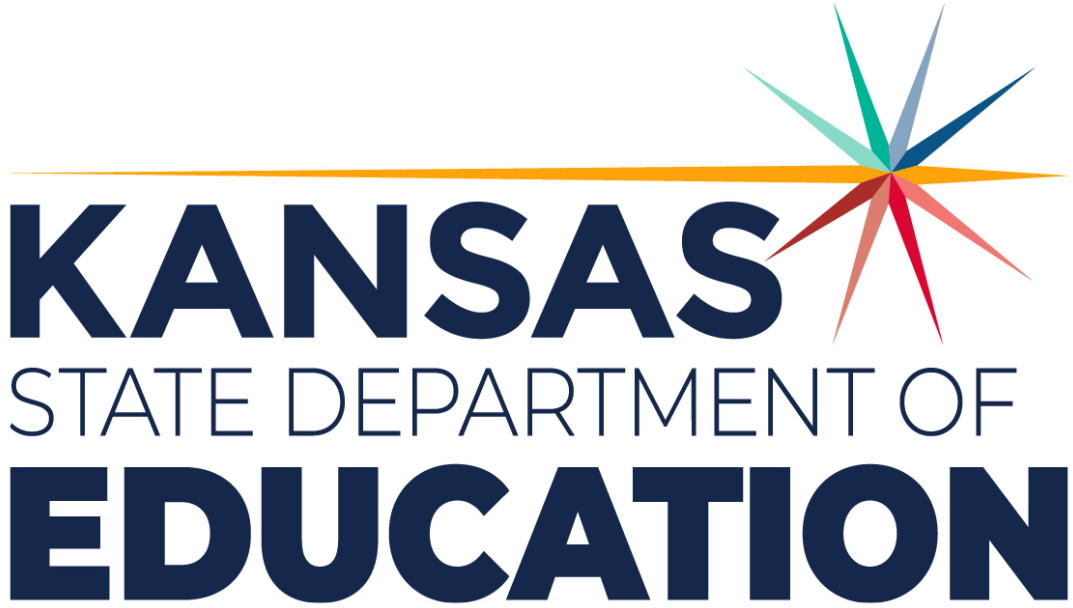
- Districts that self-reported non-compliance.
  - Districts may upload any documentation they have found to show compliance – this does not include corrections for non-compliance.
  - KSDE will review any documentation already submitted once you click submit in the compliance verification tab.
- Random districts – check KSDE comment on KIAS, there may be additional information suggested to upload for potential compliance.

- All districts in compliance verification need to submit even if you have no documents to upload.

Next steps

- Compliance Letters – October 31
  - Non-compliant districts
    - **DCAP** for each question that had non- compliance (Nov. 3-Dec. 2).
    - **ICA** for each student that had non-compliance. Students with more than one question with non-compliance will need an ICA for each question. (Nov. 3 -April 1). Students who have graduated or are no longer in the district do not need an ICA. Click the red x on the far-right side of screen and indicate reason.
    - **Updated data** – Districts answer yes/no for each non-compliant question for selected files with IEPs completed between March 5, 2026 - May 29, 2026.
      - KIAS will pull files completed between 3/1/26 -5/1/26.

Contact Information



Melissa Valenza
Coordinator
(785)296-8092
Melissa.Valenza@ksde.gov

Cary Rogers
Education Program Consultant
Special Education and Title Services Team
(785) 296-0916
Cary.Rogers@ksde.gov

Calendar of Events

KASEA Monthly Updates

KASEA HUB

Thank you for Joining us today!!!

Next webinar is scheduled November 7th, 2025