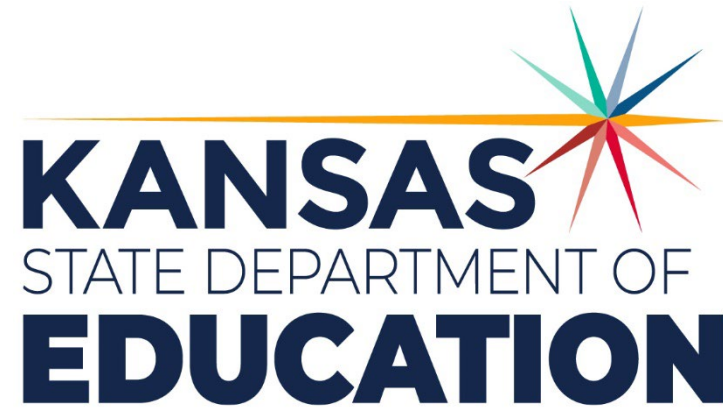




Significant Disproportionality: *Targeted* Self-Assessment Tool

A review of policies, practices, and procedures in the area of placement of children with disabilities in particular settings

A local educational agency (LEA) identified by the state as having significant disproportionality is required to review and, if appropriate, revise its policies, practices, and procedures used in identification or placement in particular education settings, and/or disciplinary removals, to ensure that the policies, practices, and procedures comply with the requirements of the Individuals with Disabilities Education Act (IDEA); and publicly report on the revision of those policies, practices, and procedures consistent with the requirements of the Family Educational Rights and Privacy Act, its implementing regulations in 34 CFR part 99, and Section 618(b)(1) of the IDEA. 20 U.S.C. § 1418(d)(1); 34 C.F.R. § 300.646(a).

The review and, if appropriate, revision must be conducted every year in which the LEA is identified with significant disproportionality. See 34 C.F.R. § 300.646(c)(1).

LEA # and Name: _____

Contact Name: _____

Contact Email: _____

Contact Phone: _____

This tool is intended only for LEAs who are conducting a consecutive annual policy, practice, and procedures review in the same area of disproportionality.

Such LEAs are required to verify prior year responses for the targeted areas provided here by providing a link or copy to the policy or procedure and conduct updated review and response to all items in which a policy, practice, or procedure has changed since the prior year's review. The LEA must address any continuing or new policy, practice, or procedure it identifies as contributing to the significant disproportionality in its comprehensive coordinated early intervening services (CCEIS) plan. LEAs are encouraged to contact KSDE for assistance in the completion and submission of this self-assessment and any questions regarding the applicable timelines and related actions required due to the LEA's significant disproportionality. Technical assistance in conducting this review is available; contact your KSDE Significant Disproportionality Lead and Technical Assistance Team members, or request TA at www.ksdetasn.org. LEAs are encouraged to contact KSDE at any time with questions regarding the applicable timelines and actions required due to the LEA's significant disproportionality.

Significant Disproportionality: Targeted Self-Assessment Tool – Placement
Related Requirements Section 1: IDEA Requirements Related to Placement

Part I: Review of Policies, Practices & Procedures for the Related IDEA Requirement	Verification Provide specific link or attach a copy of the policy and/or procedure (i.e., board policy, handbook, LEA form, memorandum)	Changes since last review? Has the policy or procedure changed since the LEAs last review? YES/NO	If Yes, Conduct Policy & Procedure Review. Is there evidence that a compliant LEA Policy and/or Procedure is in place? YES/NO	If NO Is this contributing to the LEAs identified disproportionality? YES/NO	Changes since last review? Have the LEA Practices changed since the LEAs last review? YES/NO	If Yes, Conduct Practices Review. Are the LEA Practices consistent with the regulatory requirement? YES/NO	If YES Is this contributing to the LEAs identified disproportionality? YES/NO	KSDE Only Timely submitted and responses verified by KSDE? YES/NO	KSDE Only Reviewer Comments
The public agency ensures that the child is observed in the child's learning environment (including the regular classroom setting) to document the child's academic performance and behavior in the areas of difficulty. 34 C.F.R. § 300.310(a)									
The public agency ensures that a continuum of alternative placements is available to meet the needs of children with disabilities for special education and related services. 34 C.F.R. § 300.115(a)									
The continuum must include the alternative placements listed in the definition of special education under Sec. 300.38 (instruction in regular classes, special classes, special schools, home instruction, and instruction in hospitals and institutions). 34 C.F.R. § 300.115(b)(1)									
The placement decision is made by a group of persons, including the parents, and other persons knowledgeable about the child, the meaning of the evaluation data, and the placement options. 34 C.F.R. § 300.116(a)(1)									
The child's placement is determined at least annually. 34 C.F.R. § 300.116(b)(1)									
The child's placement is based on the child's IEP. 34 C.F.R. § 300.116(b)(2)									
Unless the IEP of a child with a disability requires some other arrangement, the child is educated in the school that he or she would attend if nondisabled. 34 C.F.R. § 300.116(c)									

Significant Disproportionality: Targeted Self-Assessment Tool – Placement

Part I: Review of Policies, Practices & Procedures for the Related IDEA Requirement	Verification Provide specific link or attach a copy of the policy and/or procedure (i.e., board policy, handbook, LEA form, memorandum)	Changes since last review? Has the policy or procedure changed since the LEAs last review? YES/NO	If Yes, Conduct Policy & Procedure Review. Is there evidence that a compliant LEA Policy and/or Procedure is in place? YES/NO	If NO Is this contributing to the LEAs identified disproportionality? YES/NO	Changes since last review? Have the LEA Practices changed since the LEAs last review? YES/NO	If Yes, Conduct Practices Review. Are the LEA Practices consistent with the regulatory requirement? YES/NO	If YES Is this contributing to the LEAs identified disproportionality? YES/NO	KSDE Only Timely submitted and responses verified by KSDE? YES/NO	KSDE Only Reviewer Comments
In selecting the LRE, consideration is given to any potential harmful effect on the child or on the quality of services that he or she needs. 34 C.F.R. § 300.116(d)									
A child with a disability is not removed from education in age-appropriate regular classrooms solely because of needed modifications in the general education curriculum. 34 C.F.R. § 300.116(e)									
The public agency ensures that each child with a disability participates with nondisabled children in the extracurricular services and activities to the maximum extent appropriate to the needs of that child. The public agency must ensure that each child with a disability has the supplementary aids and services determined by the child's IEP Team to be appropriate and necessary for the child to participate in nonacademic settings. 34 C.F.R. § 300.117									
The public agency ensures that the removal of children with disabilities from the regular education environment occurs only when the nature or severity of the disability is such that the education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 34 C.F.R. § 300.114(a)(2)(ii)									
In the case of a child with limited English proficiency, the IEP team considers the language needs of the child as those needs relate to the child's IEP. 34 C.F.R. §300.324(a)(2)(ii)									
The IEP for each child with a disability addresses how the child will be involved and progress in the general curriculum. 34 C.F.R. § 300.347(a)(1)(2)									

Significant Disproportionality: Targeted Self-Assessment Tool – Placement

Part II: Revision of Policies, Practices, Procedures, if applicable	Provide documentation of revision for any noncompliant policies, practices, and procedures. (Cite the applicable requirement to the left and add lines below as needed.)	KSDE Only Timely submitted and responses verified by KSDE? YES/NO	KSDE Only Reviewer Comments

Part III: Publicly Posting Revised Policies, Practices, and Procedures, if applicable	Provide documentation that the LEA publicly reported on all revised policy, practice, and/or procedures. (Cite the applicable requirement to the left and add lines below as needed.)	KSDE Only Revised PPP publicly reported and timely submitted? YES/NO

Related Requirements Section 2: General Agency Policies, Practices, Procedures Related to Placement

Part I: Review of Policies, Practices & Procedures for the Related IDEA Requirement	Verification Provide specific link or attach a copy of the policy and/or procedure (i.e., board policy, handbook, LEA form, memorandum)	Changes since last review? Has the policy or procedure changed since the LEAs last review? YES/NO	If Yes, Conduct Policy & Procedure Review. Is there evidence that a compliant LEA Policy and/or Procedure is in place? YES/NO	If NO Is this contributing to the LEAs identified disproportionality? YES/NO	Changes since last review? Have the LEA Practices changed since the LEAs last review? YES/NO	If Yes, Conduct Practices Review. Are the LEA Practices consistent with the regulatory requirement? YES/NO	If YES Is this contributing to the LEAs identified disproportionality? YES/NO	KSDE Only Timely submitted and responses verified by KSDE? YES/NO	KSDE Only Reviewer Comments
Do the LEA's policies, practices, and procedures support the placement of the target group in the least restrictive environment?									
Do the LEA's policies, practices, and procedures support the placement of other ethnic groups in the least restrict environment?									
Do the LEA's policies, practices, and procedures support the return of students placed in a separate facility to a general education environment?									
Do the LEA's policies, practices and procedures incorporate the provisions of supports in the general education environment for students returning from the separate facility?									
Do LEA policies and procedures in curriculum and instruction incorporate awareness of the ways in which race, ethnicity, culture, social class, ability and language impact learning?									
Does the LEA provide professional learning and support in areas of differentiated instruction and general education supports to increase access to the general curriculum for all students?									
Do schools provide an effective system of schoolwide, classroom, small group and individualized supports for all students?									
Does the LEA professional learning support collaboration among general and special educators?									
Does the LEA provide training and coaching on the application of positive behavior interventions and supports?									
Does the LEA engage in a continuous improvement process that considers disproportionality in placement?									
How are data on disproportionality integrated within the LEA and schools' continuous improvement and planning processes?									

Significant Disproportionality: Targeted Self-Assessment Tool – Placement

Part II: Revision of Policies, Practices, Procedures, if applicable	Provide documentation of revision for any noncompliant policies, practices, and procedures. (Cite the applicable requirement to the left and add lines below as needed.)	KSDE Only Timely completed & received? YES/NO	KSDE Only Reviewer Comments

Part III: Publicly Posting Revised Policies, Practices, and Procedures, if applicable	Provide documentation that the LEA publicly reported on all revised policy, practice, and/or procedures. (Cite the applicable requirement to the left and add lines below as needed.)	KSDE Only Revised PPP publicly reported and timely submitted? YES/NO

LEA Certification of Accuracy

By submitting this form, I verify that the information provided in this report is accurate.

Name of LEA Representative Submitting this Report

Date

KSDE USE ONLY

Self-Assessment Tool Review KIAS Compliance Processing

Any LEA identified with noncompliance is required to take specific corrective actions to timely correct the finding of noncompliance as soon as possible and in no case more than one year from the state's identification of the noncompliance. The correction of noncompliance includes updating relevant policies, procedures, and/or practices.

Compliance Determination based on Self-Assessment Tool: The LEA has been identified as having noncompliance with the following IDEA requirement(s):

COMPLIANT
No Corrections Required

NONCOMPLIANT
Updated Police, Procedures, and/or Practices Required

Comments:

KSDE USE ONLY

Date: KSDE Initial Compliance Notification sent to LEA

Date: Initial Compliance Notification sent to LEA _____

(Use this field if correction of noncompliance required. If correction of noncompliance is not required after initial review, use the KSDE Final Compliance Notification sent to LEA field below.)

KSDE USE ONLY
Correction of Noncompliance Review

Date: Correction of Noncompliance due to KSDE _____

Date: Correction of Noncompliance Submitted _____

Date: KSDE review of correction of updated policies, practices, and/or procedures _____

KSDE USE ONLY
Final Compliance Determination

COMPLIANT
Correction of polices, practices
and/or procedures reviewed by KSDE
and completed within timeframe

NONCOMPLIANT
Noncompliance still not corrected – further revisions
required to policies, practices, and/or procedures

Comments:

Date: KSDE Final Compliance Notification sent to LEA _____