



Past Expenditure Reporting on Elementary and Secondary School Emergency Relief (ESSER) Funding

To support the Kansas State Department of Education's (KSDE) oversight of the ESSER federal funding program, school districts are required to report on all past ESSER expenditures on a quarterly basis. Districts will receive a link to their quarterly reporting questions at the email address attached to the initial report submission. Through that link, districts should provide an answer to the following question and submit the completed reporting Excel template. The Excel template should be cumulative, including all past expenditures from March 2020 through the end of the current reporting period.

Please note – all information and data reported is subject to public disclosure and may be reported to the Commissioner's Task Force in recorded public meetings.

If any questions arise as you complete the questions or reporting template, please review our FAQ materials or reach out to the ESSER application team at esser@ksde.gov.

1. **Summary of Updates** | Please summarize updates to this report since last quarter, including 1) adjustments to previously reported expenditures, 2) new expenditures made in the last quarter, 3) new or increased impact of ESSER expenditures on the district and its students (free response, 250 word limit).

2. **Quarterly Report Upload** | Districts will be required to complete and upload the Past Expenditure Reporting Template as part of their quarterly submission.