

Consultation



DOCUMENTATION OF PRIVATE SCHOOL CONSULTATION (CARES Act)

The Elementary and Secondary Education Act (ESEA) as reauthorized by the Every Student Succeeds Act (ESSA) requires that consultation occur between the local education agency and private school officials.

Consultation should be ongoing, and the following topics should be discussed before any decisions are made:

- How the specific needs of eligible children will be identified;
- Types of services that will be offered to meet those needs;
- How, where, and by whom services will be provided;
- When and how often services will be provided, including the approximate time of day;
- How and when the decision will be made in regard to the delivery of services and if the services will be provided directly or through a government agency, consortium, entity, or third party contractor;
- How the LEA will assess academically the services to eligible private school children;
- The size and scope of the equitable services that the LEA will provide to eligible private school children, the proportion of funds that will be allocated to provide these services, how the proportionate share was determined, and whether funds will be pooled;
- The equitable services the LEA will provide to teachers and families of participating private school children;
- If the LEA disagrees with the views of the private school officials on the provisions of services through a contract, the LEA must provide the private schools the reasons in writing why the LEA chooses not to use a contractor;

____ The private school official should initial here if they agree that timely and meaningful consultation occurred before the local education agency made decisions that affected the participation of eligible private school children in the Elementary and Secondary School Emergency Relief Fund (ESSER).

____ Write Yes or No. The private school plans on participating in the Elementary and Secondary School Emergency Relief Fund, (ESSER) under the CARES Act.

The LEA and the Private School must keep a copy of this document on file, and the LEA must send a copy to the Private School Ombudsman.

Public School Official	Date	Private School Official	Date
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USD # and Name	Private School Name
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Please submit to:
 Private School Ombudsman
 Special Education & Title Services
 Kansas State Department of Education
 900 SW Jackson, Suite 620
 Topeka, KS 66612
 Fax: 785-291-3791
 E-mail: psconsultation@ksde.gov

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