

ESSER and ESSER SPED Data Collection Frequently Asked Questions

1. Can you access the questions before you fill out the survey?

Yes, you can. A PDF file can be found on our website at this link:

[https://www.ksde.gov/Portals/0/ECSETS/Announcements/ESSER AnnualReportingQuestions.pdf](https://www.ksde.gov/Portals/0/ECSETS/Announcements/ESSER%20AnnualReportingQuestions.pdf)

2. What are the dates covered by this report?

The data collection covers funds drawn through Form 240 from March 13, 2020 – June 30, 2023. When reporting you will need to report expenditures that were expended and reimbursed during the stated timeframe.

3. Will the Special Education Interlocals be filling out the survey?

Only interlocals that received an ESSER-SPED award directly from KSDE should complete a survey. Most will not, and no special education cooperatives should (D0700s) complete the survey. This report is to be completed by the districts because the districts received and are responsible for the grants. In the case of ESSER-SPED, it would still be the district reporting on the district staffing, enrollments, etc. Do not use enrollment or staffing data from the cooperative, or only for students with disabilities.

Districts that provided ESSER or ESSER-SPED funds to a coop to pay for COVID related special education services will likely need to coordinate with the special education director to identify which of the allowable use categories to enter for the report, as well as the number, if any, of district children that received internet access or computer hardware paid for with ESSER or ESSER SPED funds.

4. Are non-public schools included in staff FTE and student counts?

All staff employed by the public LEA should be included. For non-public staff that are also employed by the LEA, the LEA should count only the portion of FTE employed by the district.

5. What should be done if you have not expended any of the ESSER or ESSER SPED?

All ESSER and ESSER SPED funds drawn down from Form 240 during the covered reporting period of 3/13/20-6/30/23 should be reported. If none were drawn during that time, expenditures should be \$0. But the report must still be submitted, and all other questions answered.

6. What should be done if you have passed your ESSER SPED funds over to a Special Education Cooperative?

See answer 3.

7. For the purpose of reporting hourly staff FTE, do districts use 1,116 hour or 2,080 as the denominator?

For non-certified and classified staff, 2,080 hours is used as the denominator.

