ESEA Program Administrator's Webinar

KSDE Special Education & Title Services Team

October 10, 2025

KANSAS STATE DEPARTMENT OF EDUCATION

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October 10, 2025
ESEA Program Administrator's Webinar

Agenda Item	Presenter
Title IA : Parent and family engagement reminders	Joe Jewett
Title I, Part A: School programs	Roxanne Zillinger
Federally Identified schools: CSI, ATS, & TSI schools	Joe Jewett
Evaluation and Survey for Neglected or Delinquent	Heather Terrill
Title III/ESOL	Emily Scott
Title IV, Part A CSPR Expenditure Survey	Roxanne Zillinger
Dynamic Learning Maps & WIDA Alternate ACCESS	Cary Rogers & Emily Scott
Foster Care Reminders	Joe Jewett
ESEA Consolidated Review & Local Consolidated Plan	Twyla Sprouse
Additional Reminders	Twyla Sprouse

Title I, Part A:

Parent and Family engagement reminders: Joe Jewett

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Parent & Family Engagement – District Checklist

- ❑ Current District Family Engagement Policy: Notify parents of written district-level policy
- ❑ Parental Notice Requirements:
  - Staff qualifications: Inform parents of their right to request certain information on professional qualifications of students' classroom teachers and paraprofessionals providing services to their child.
  - English Learners: Outreach to inform parents of ELs how they can be involved in their child's education (help attain English proficiency, achieve at high levels, meet state standards); notice of opportunities for regular meetings.
  - Assessment Participation: Upon request, provide state or LEA policy regarding assessment participation, including policy, procedure, or parental right to opt out.
- ❑ Letter to parents and community to inform them how to access district report card information.
- ❑ Title I Program Parent Evaluation AND Results

Parent & Family Engagement – Building Checklist

- ❑ Updated School Family Engagement Policy: Notify parents of written building-level policy
- ❑ School Compact (sampling): Reviewed annually, shared with all parents of students receiving services
- ❑ Documentation of Title I Annual Parent Informational meeting: Must include
  - Dated agenda: Agenda should include items previously discussed
  - Minutes: Document concerns, wonderings, comments, and other feedback
  - Sign-in sheets: Document how many and which parents attend (this is part of your formative assessment for engagement levels by grade, race, etc.)
- ❑ Dated Notification Letters
  - Parents' Right to Know Letter: General
  - Letter to parents and community to inform them how to access district/state report card information.
  - Letter to parents when students are instructed for four continuous weeks by a teacher that does not meet state certification.
- ❑ Title I Program Parent Evaluation AND Results

Reminder - KansaStar

- Required documents must be uploaded into KansaStar.
  - Only a sample compact should be uploaded.
  - Schools need to keep actual signed copies.

Parent & Family Engagement Documents

Upload Requirements for Title IA	Refer to Title I Submission Checklist for due dates
	Folder: Title IA Required Documents
	Required Documents List:
	• Parent Right to Know Letter
	• Access Report Card Letter
	• Teacher Qualification Letter
	• Title IA Annual Parent Information Meeting
	  • Dated Agenda
	  • Minutes
	  • Sign-in Sheets
	• School Parent and Family Engagement Policy
	• School-Parent Compact
	• Title I Program Parent Evaluation and Results
	• Title I Program Staff Evaluation and Results

Example Documents (samples/templates)	**Samples & Templates:** • Title I Submission Checklist– available to download and use • Title I District Evaluation Example • Title I Parent Evaluation Example • Parents Right to Know Notification Letter Example • School Report Card Notification Letter Example • Parent Notification 4 Continuous Weeks Letter Example • *Link to* Kansas Parent Information Resource Center • *Link to* "Writing a Parent and Family Engagement Policy" • School – Parent Compact Example • Title I Targeted Assistance Plan - **Due Date Nov. 26, 2025** – Schools need to upload their TAS plan in the Title IA Required Documents folder. At this time, it is the schools responsibility to uploaded the plan each year, and the district's responsibility to ensure each school is uploading a TAS plan.

Parent and Family Engagement Resources

- KPIRC Resource Center
- Parent and Family Engagement Non-Regulatory Guidance Document
- KSDE Parent and Family Engagement Resource Document

Contact Information

Joe Jewett
Assistant Director
Special Education & Title Services
(785) 296-2600
Joe.Jewett@ksde.gov

Christine Macy
Coordinator
Special Education & Title Services
(785) 296-3287
christine.macy@ksde.gov

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Title I, Part A

Title I School Programs: Roxanne Zillinger

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Title IA Requirements

- Each District, Schoolwide Program, and Targeted Assistance Program required to house required documents in KansaStar
  - District Superintendents have received an email containing KansaStar Account login/password information
    - This information will need to be shared with the appropriate people at the district and school building level
  - Contact Roxanne Zillinger with questions
- Due Dates
  - Schoolwide Action Plan & Targeted Assistance Plan – *District due date: November 26, 2025*
    - Districts must approve plans by November 26.
    - Districts will provide guidance to their Title I schools for their building submission due dates.
      - Targeted Assistance plan due date: Date schools must upload the Targeted Assistance plan for review
      - Schoolwide Action Plan due date: Date schools must submit the Schoolwide action plan for approval
  - Title I, Part A Document Uploads – *November 26, 2025*
  - Title IA Submission Requirements Checklist available

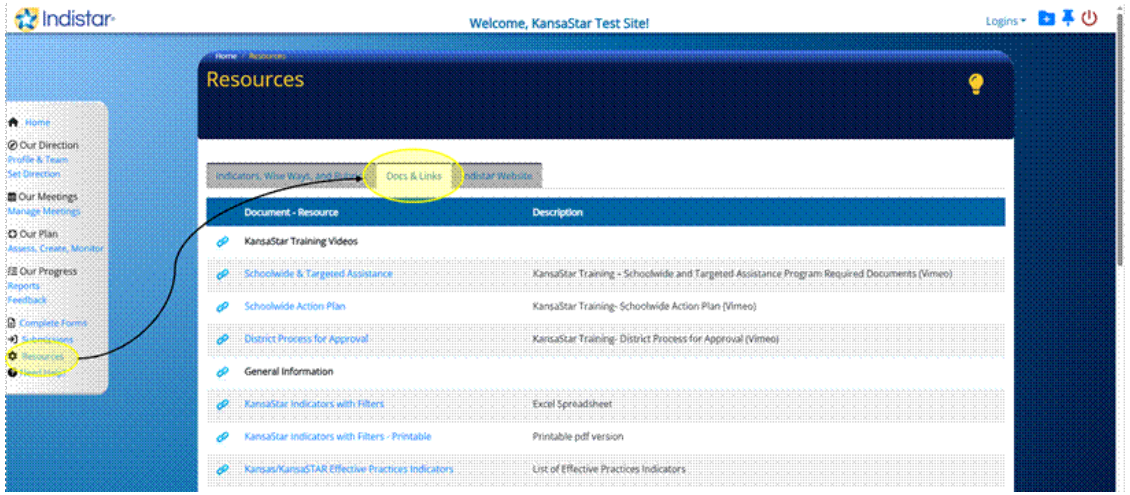
KansaStar System Training

- Available on the KSDE Title I Targeted Assistance and Schoolwide Programs website

KansaStar Training Videos

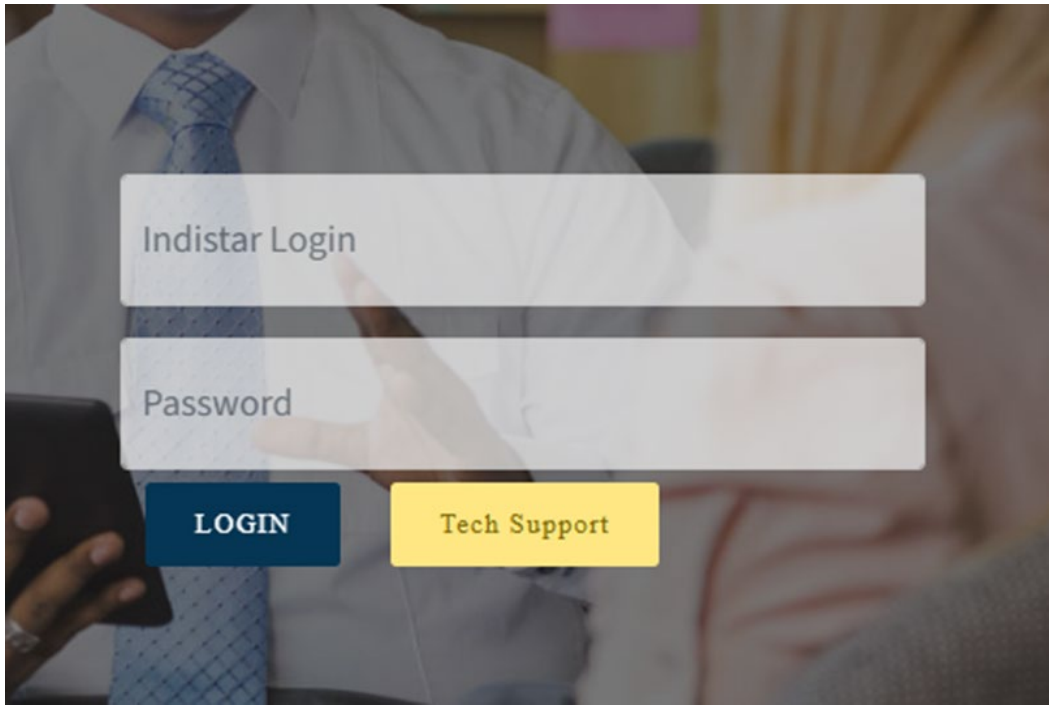
KansaStar Training – Schoolwide and Targeted Assistance Program Required Documents (Vimeo)
KansaStar Training- Schoolwide Action Plan (Vimeo)
KansaStar Training- District Process for Approval (Vimeo)

- Available within the KansaStar Platform



KansaStar Login Page

https://www.indistar.org/



Title I, Part A

Federally Identified Schools: Joe Jewett

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Federally Identified Schools

- Identification and Exit update
- Waiver:
  - Finalize waiver
    - Explanation and purpose
    - Data
    - Supporting documents
  - Public comment including stakeholders
  - Submit to Department of Education
- Immediate impact:
  - Schools eligible for exit
  - Continue support and the work with KLN (value add)
- Updates will be provided as they are available

Joe Jewett
Assistant Director
Special Education & Title Services
(785) 296-2600
Joe.Jewett@ksde.gov

Twyla Sprouse
Assistant Director
Special Education & Title Services
(785) 296-6714
Twyla.Sprouse@ksde.gov

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Title I, Parts A & D

Neglected or Delinquent

Heather Terrill

Neglected or Delinquent Reminders

Upcoming Dates

- The Neglected or Delinquent Web Application rolled over to School Year 2025 – 2026
- The Application/Neglected Overview is open!
  - Due November 21
- The Annual Survey Count is open!
  - Due December 19
  - Annual Survey Count TA recording is available online!

Neglected or Delinquent Calendar Link

Heather Terrill
Education Program Consultant
Special Education & Title Services
(785) 296-6770
Heather.Terrill@ksde.gov

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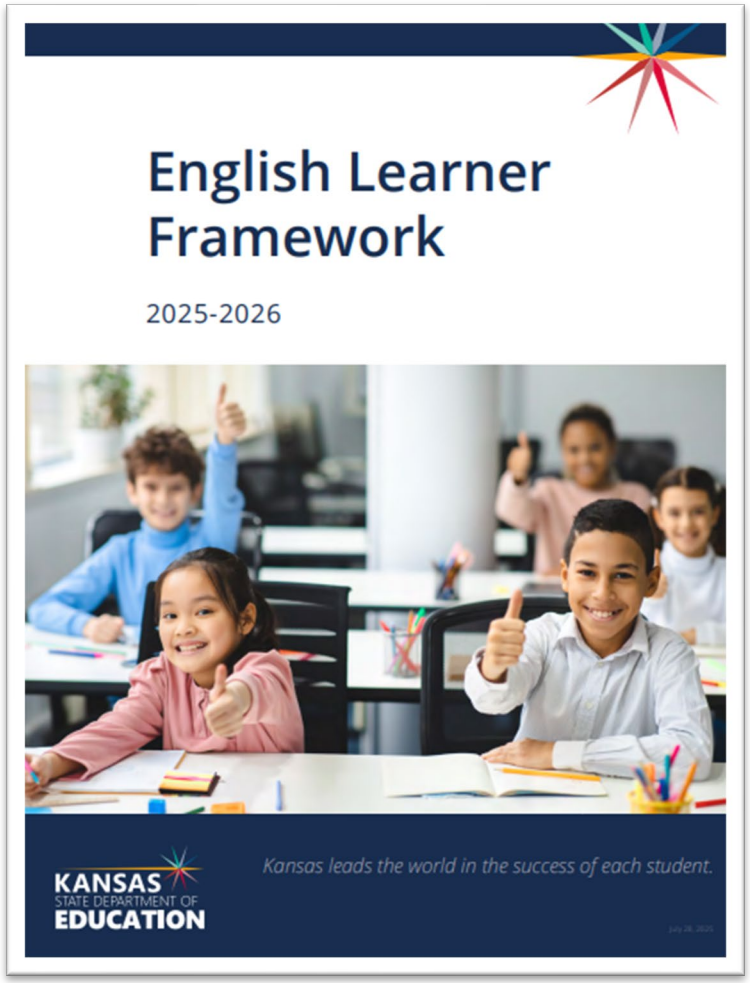
Title III/ESOL

Emily Scott & Teresa Cotton

English Learner Framework

Available on the KSDE website

Feedback Form: Comments will be collected until November 1st so that updates for next year can begin.



*Kansas is not a full member of the WIDA Consortium.

Share with Teachers

Friday, October 17th, 2025 11:00 a.m. – 12:15 p.m.

Instruction and Collaboration to Support Multilingual Learners With Disabilities

Join professional learning facilitator Lori Hanna and professional learning curriculum specialist Emily Kurth on Friday, October 17, from 11:00 a.m.–12:15 p.m. CT.

- In this WIDA webinar, you'll explore instructional planning and collaborative practices designed to meet the diverse strengths and needs of multilingual learners with disabilities. You'll gain tools to support both language development and accessibility, along with strategies for fostering collaborative planning that brings together multiple perspectives to better understand the intersection of language and disability.

Share: Now Recruiting for Communities of Practice

- WIDA is looking for participants with a range of relevant experience and expertise in working with MLs who are DHH or BLV to participate in two CoPs as part of the Accessible Pathways grant.

- Apply to be considered for participation by filling out the Accessible Pathways Communities of Practice survey by November 7, 2025 at 11:59 p.m. CT. WIDA will begin to reach out to selected individuals in November and December 2025.

- More information available here.

Stay Connected!

- Register for monthly ESOL/Title III webinars through TASN

- Email Alysha.Nichols@ksde.gov to join the ESL listserv and get the most up-to-date communication.

SY 25-26 ESOL/Title III PD Schedule

Month	Activity	Date	Time	Registration
October 2025	**Webinar:** ESOL/Title III Update	Thursday, October 23rd	1:00 p.m.	TASN
November 2025	**Webinar:** ESOL/Title III Update	Thursday, November 13th	1:00 p.m.	TASN
January 2026	**Webinar:** ESOL/Title III Update	Thursday, January 15th	1:00 p.m.	TASN
	Office Hours: ELP Assessment Preparation	Wednesday, January 28th	3:30 p.m.	N/A
February 2026	**Webinar:** ESOL/Title III Update	Thursday, February 19th	1:00 p.m.	TASN
	Office Hours: ELP Assessment Administration/Scoring	Wednesday, February 25th	3:30 p.m.	N/A
April 2026	**Webinar:** ESOL/Title III Update	Thursday, April 16th	1:00 p.m.	TASN
May 2026	**Webinar:** ESOL/Title III Update	Thursday, May 14th	1:00 p.m.	TASN

Emily Scott
Coordinator
Special Education & Title Services
(785) 296-4941
Emily.Scott@ksde.gov

Teresa Cotton
Education Program Consultant
Special Education & Title Services
(785) 296-3388
Teresa.Cotton@ksde.gov

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Title IV, Part A

Roxanne Zillinger

Title IV, Part A CSPR Expenditure Survey SFY 25

- Survey was due Sept. 26
  - Reminder Email issued Oct. 2 to districts that have not submitted
- Data Verification is in process – may be contacted to clarify information or make corrections

Link to Survey: https://www.surveymonkey.com/r/J2L8QBT

Roxanne Zillinger
Coordinator
Special Education & Title Services
(785) 296-7260
Roxanne.Zillinger@ksde.gov

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WIDA Alternate Screener and Alternate ACCESS Assessment

Emily Scott and Cary Rogers

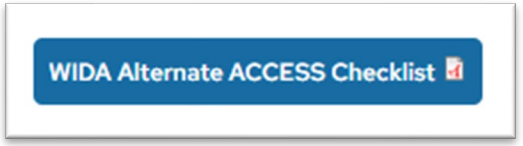
WIDA Alternate Screener

- Kansas uses WIDA Alternate Screener to identify English learners (ELs) in grades K-12 with the most significant cognitive disabilities.
- Available year-round
- Reminder: Staff must complete the *WIDA Alternate Screener: Administration and Scoring* course located on the WIDA secure Portal under the Assessment Training Tab prior to administering.
- Learn more here: WIDA Alternate Screener

WIDA Alternate ACCESS

- WIDA Alternate ACCESS is given to identified English learners (ELs) with the most significant cognitive disabilities during the annual testing window.

- District Test Coordinators (DTC), Building Test Coordinators (BTC), and Test Administrators (TA) can utilize the WIDA Alternate ACCESS Checklist to stay informed on tasks that need to be completed before, during, and after the test window.



WIDA KS State Page

Testing Dates

12/1/25 - 12/19/25	**Test Materials Ordering Available in WIDA AMS (LEAs)**
12/1/25 - 12/19/25	LEAs Load Pre-ID/Student Import File into WIDA AMS
1/21/26 - 1/22/26	Districts Receive Test Materials
2/2/26 - 3/13/26	**Test Window**
1/21/26 - 3/6/26	Additional Test Material Ordering Window in WIDA AMS
3/25/26	Deadline for Shipping Completed Test Materials to DRC - Postmark date
4/27/26 - 5/1/26	Pre-Reporting Data Validation – LEAs in WIDA AMS
5/19/26	Alternate ACCESS Data Available to SEA - Posted in WIDA AMS
5/19/26	Districts Receive Alternate ACCESS Reports and Data - Posted in WIDA AMS
6/9/26 - 6/10/26	Printed Reports Received in Districts

State Testing Requirements

State Testing Requirements

- LEAs are required to administer an approved screening assessment to students who enroll in the first month of school within 30 calendar days of enrollment. For students who enroll later, a screening assessment must be administered within 10 school days of enrollment.
- All ELs with the most significant cognitive disability must be tested annually using the Alternate ACCESS assessment. When students earn an Overall Composite Score of 4 or higher they are considered proficient in English. Students are then reclassified to either transitional for one year and /or monitored status for 2 years. Students are not required to take the WIDA Alternate ACCESS assessment once they are reclassified. The LEA may use appropriate data, evaluation, and team-based problem solving to consider reclassifying the student as EL if, while in monitoring status, students demonstrate consistent and continued need for increased language support services.
- WIDA Alternate ACCESS is a paper-based assessment for all grades, Kindergarten through Grade 12.
- To be certified to administer and score the WIDA Alternate ACCESS assessment, test administrators must annually complete the WIDA Alternate ACCESS: Administration and Scoring training course.
- KS Participation Decision Tree (PDF)
- After using the KS Participation Decision Tree teams should refer to the Rubric for Determining Student Eligibility for the Kansas Alternate Assessment (DLM) for students in grades K-2 who are not already participating in the Alternate State Assessment (DLM).

Test Preparation and Training

State Testing Requirements +

Test Preparation and Training −

- Preparing for Alternate ACCESS Testing.
- The WIDA Alternate ACCESS: Administration and Scoring training course is located in the WIDA Secure Portal. If you do not have a WIDA Secure Portal account, please contact your District Test Coordinator (DTC). If your DTC does not have an account, contact Chelsea Pelfrey, chelsea.pelfrey@ksde.gov.
- To be certified to administer WIDA Alternate ACCESS, Test Administrators must complete the WIDA Alternate ACCESS: Administration and Scoring training course and pass the certification quiz with an 80% or higher.
- Test Administrators are required to pass the certification quiz annually.
- Student and test management, testing software, and materials ordering tasks are completed in the DRC INSIGHT/WIDA Assessment Management System (AMS). If you do not have a WIDA AMS account, contact Chelsea Pelfrey, chelsea.pelfrey@ksde.gov.

Manuals, Guides and Test Materials +

Resources +

WIDA Alternate Screener +

Manuals, Guides and Test Materials

State Testing Requirements +

Test Preparation and Training +

Manuals, Guides and Test Materials −

- Kansas WIDA Alternate ACCESS Test Administrator Manual*
- Kansas WIDA Alternate ACCESS Test Coordinator Manual*
- WIDA Alternate ACCESS Interpretive Guide for Score Reports
- 2025-2026 Accessibility and Accommodations Manual - WIDA Alternate Screener/WIDA Alternate ACCESS
- WIDA Alternate Proficiency Level Descriptors
- WIDA Alternate Can Do Descriptors
- Individual Characteristics Questionnaire (PDF)
- Accommodations Checklist
- Listening, Reading, Speaking, and Writing Sample Items

*WIDA Secure Portal account required

Resources +

WIDA Alternate Screener +

Resources

State Testing Requirements +

Test Preparation and Training +

Manuals, Guides and Test Materials +

Resources −

- WIDA Alt Access Q&A (Vimeo) / Slides (PDF)
- What is WIDA Alternate Access? (external link) *Available in multiple languages*
- Test Administrator Essentials (PDF)

WIDA Alternate Screener Image

Resources +

WIDA Alternate Screener −

- WIDA Alternate Screener webpage
- Kansas Alternate Screener FAQ
- Kansas Alternate Screener Decision Tree
- Tell Us About Your Child Survey
- Tell Us About Your Child User Guide
- Tell Us About Your Child Family Letter
- What is WIDA Alternate Screener?
- 2025-2026 Accessibility and Accommodations Manual - WIDA Alternate Screener/WIDA Alternate ACCESS
- WIDA Alternate Screener Accommodations Checklist
- WIDA Alternate Screener Test Administrator Manual
- WIDA Alternate Screener Score Calculator
- WIDA Screener - Interpretive Guide for Score Reports

WIDA Contacts

- **Cary Rogers** - *WIDA Alternate ACCESS eligibility*
  - Cary.Rogers@ksde.gov (785) 296-0916

- **Emily Scott** - *EL support, KELPA, and WIDA Alternate ACCESS*
  - Emily.Scott@ksde.gov (785) 296-4941

- **Chelsea Pelfrey** - *WIDA Secure Portal and WIDA AMS*
  - Chelsea.Pelfrey@ksde.gov (785) 296-0040

Foster Care Reminders

Joe Jewett, Assistant Director

Ensuring Educational Stability

Foster Care: Upcoming Dates

- 10/1: KSDE data matching
- 10/16, 1:00pm – 2:30pm: Collaboration meeting with foster care points of contact and child welfare agency education liaisons
- 11/20, 8:30am – 9:30am: Foster Care Webinar

General Foster Care
Joe Jewett
Assistant Director
Special Education & Title Services
(785) 296-2600
Joe.Jewett@ksde.gov

Foster Care and Special Education
Brian Dempsey
Assistant Director
Special Education & Title Services
(785) 296-5522
Brian.Dempsey@ksde.gov

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Local Consolidated Plan (LCP) & ESEA Consolidated Review

Twyla Sprouse

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Who is my LCP Contact?

Kansas ESEA Programs Director's Handbook

Title Services

Additional Resources & Information

LEA Participant Support Costs Prior Approval Form (Excel)
Fact Sheets
Discipline Data Collection
Kansas Parent Information Resource Center (external link)
Kansas ESEA Programs Directors Handbook (PDF)
LCP Presentation - New Director's Workshop 7/27/2015 (PDF)
Federal Programs
State Programs

Local Consolidated Plan (LCP) Due Dates

- 2025-2026 LCP Application – October 15
- 2023-2024 LCP Carryover Final Expenditure Report – October 15 (only districts who had approved 2023-2024 carryover need to complete this report)
- 2025-2026 Title I Comparability Report – October 15
- 2025-2026 Continuing Schoolwide Form – October 15

LCP Annual Report

- LCP Annual Report must be approved before the LCP Application can be approved.
- Please reach out to your LCP Contact if the district's Annual Report has not been approved.

ESEA Consolidated Review Cohort 1 Monitoring (2024-2025)

- ESEA Consolidated Review monitoring for Cohort 1 must be finalized before the LCP Application can be approved.
- Please reach out to Roxanne Zillinger or Twyla Sprouse if the district's ESEA Consolidated Review monitoring for Cohort 1 has not been resolved.
- Twyla.Sprouse@ksde.gov or Roxanne.Zillinger@ksde.gov

ESEA Consolidated Review Timeline

- Monitoring for Cohort 2 – 2025-2026 school year.
- Initial data collection window will open 01/15/2026.
- Please complete the Self-Assessment questions by the 2/28/2026 due date.
  - *Should the Self-Assessment not be completed, data verification will be required for all questions.*
- Reference the ESEA Consolidated Review Self-Assessment Guidance Document to prepare for monitoring.

Twyla Sprouse, Ph.D.
Assistant Director
Special Education & Title Services
(785) 296-6714
Twyla.Sprouse@ksde.gov

Nicole Clark
Public Service Executive
Special Education & Title Services
(785) 296-4925
Nicole.Clark@ksde.gov

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Reminders

Twyla Sprouse

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KSDE Weekly & Listserv Information

- The KSDE Weekly is the primary source of communication for the agency.
  - Click here to have KSDEweekly sent to your inbox.
- Curriculum Leaders Listserv:
  - Pat Bone (785)296-2303
  - Pat.Bone@ksde.gov
- ESL Listserv
  - Emily Scott (785)296-4941
  - Emily.Scott@ksde.gov
- Homeless Listserv:
  - Maureen Tabasko (785) 296-1101
  - Maureen.Tabasko@ksde.gov
- Kansas Alternate Assessment Listserv:
  - Cary Rogers (785)296-0916
  - Cary.Rogers@ksde.gov
- LCP listserv:
  - Alysha Nichols (785)296-6066
  - Alysha.Nichols@ksde.gov

Thank you for joining us!
The next webinar is scheduled:

November 7th, 10:30am

***ESEA Webinars will be held on the same day as the SPED Administrator's Webinar and are scheduled to run from 10:30am – 11:45am.*

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Upcoming ESEA Programs Webinar Series

Register @

https://ksdetasn.org/events/gvXHng

Format: Virtual

Time: 10:30 AM-11:45 AM CST

- November 7, 2025
- December 5, 2025
- February 6, 2026
- March 6, 2026
- April 10, 2026
- May 8, 2026

Twyla Sprouse, Ph.D.
Assistant Director
Special Education & Title Services
(785) 296-6714
Twyla.Sprouse@ksde.gov

Joe Jewett
Assistant Director
Special Education & Title Services
(785) 296-2600
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