Alternate Assessment Breakdown Report

School Year: 2018 - 2019 | D0259 Wichita | Status: Submitted to KSDE on 12/17/2018

☐ Since the district's total test population is less than 300 and the total number of students participating in the DLM is 3 or less, no justification statement from the district is needed for the moment.

☒ Please provide a narrative that includes the data types and processes that the IEP teams are utilizing to qualify students for the Alternate Assessments (DLM) in the box below and press Save.

The following was put in place beginning the 2018-2019 school year:
DLM Participation Procedures

1. DLM participation must be decided at an IEP meeting or amended IEP meeting.

2. For a new student entering the DLM system:
a. Prior to an IEP or an amended IEP meeting, you must contact a member of the Categorical Support Services Team for input on eligibility.
b. Use the DLM Participation Guidelines found in ad hoc documents.

3. DLM on Synergy:
a. DLM Participation Guidelines document is located in the ad hoc documents.
b. Create a document.
c. The IEP team must consider all 14 items on the top of the document first.
d. Answer the three participation questions at the bottom using the drop down boxes.
e. To participate in the DLM, the IEP team must agree to answer “Yes” to all three questions. If none of the 14 at the top of the Participation Guidelines apply.
f. When the document is completed, click the "save" button and then “print preview” button to print.
g. The document will require signatures from the IEP team members and district-level support personnel. For the district-level support personnel signature, please send the document to a member of the Categorical Support Services Team via interschool mail at AMAC.
h. Finalize the DLM Participation Guidelines document in Synergy.

4. When it is decided a student qualifies to participate, a DLM document needs only to be filled out once.

5. Review the DLM Participation Guidelines at each annual IEP.

6. When a student is no longer eligible to participate in the DLM, a DLM document needs to be filled out with one or all three of the questions indicating “No”. Gather the appropriate signatures and send to a member of the Categorical Support Services Team via interschool mail at AMAC.

☒ What are the district's next steps to ensure that annually the appropriate test is administered to each student?

The procedures outlined in the previous response have been put in place to ensure alignment between a student’s data, DLM eligibility, and their IEP. To ensure this specifically in WPS, the DLM eligibility form document requires signatures from the IEP team members and district-level support personnel. For the district-level support personnel signature, the document is sent to a member of the Categorical Support Services Team via interschool mail at the district’s administrative center.