KANSAS STATE DEPARTMENT OF EDUCATION

FACT SHEET

Kansas Advisory Committee for Career and Technical Education

ORGANIZATION STRUCTURE

Statement of Purpose

The purpose of the Kansas Advisory Committee for Career and Technical Education (KACCTE) is to provide business and industry a unified voice to advocate and provide recommendations for continuous improvement for Career and Technical Education to, including but not limited to, the Kansas State Department of Education, the Kansas Postsecondary Technical Education Authority, the State Workforce Board and the Kansas Board of Regents.

- Development and promotion of a seamless system for a delivery of technical education between secondary and postsecondary education.
- Integration of business and industry workforce development needs and trends in Kansas into a seamless CTE system.
- Program improvement in secondary CTE programs.
- Provide Business/Industry perspective on what a student has to know and be able to do to be College and Career Ready.

Membership Composition

Membership of the Kansas Advisory Committee for Career and Technical Education shall consist of an individual representing the following constituencies:

Business/Industry Members (voting):

- 1 representative of each of the 16 career clusters identified by the Kansas State Department of Education as leading to high-demand, high-skill, and high-wage jobs in Kansas.
- Representatives of trade and professional associations and business organizations (1 Representative per career field, maximum of 4 total)
- Kansas State Board of Education member

Advisory Members (non-voting):

- Representative from the Department of Labor
- Representative from the Department of Commerce
- Representative from the Kansas Board of Regents
- Representative from the Technical Education Authority
- Assistant Director of Academic & Technical Education for KSDE or designee.
- Four secondary CTE directors

Term of Committee Membership

Committee members, except staff, shall serve a term of three years. Committee members are eligible to serve a second term. One-third of the terms shall expire annually. New members shall be appointed at the June meeting. To maintain membership, business/industry members must be employed in the cluster area they represent. If a member no longer is employed in their respective cluster area, he/she will finish the current year and end their term at the next annual (June) meeting.

KACCTE member Selection and Vacancies

The KACCTE Chair shall appoint a subcommittee responsible for preparing a list of candidates for selection by the executive committee. Should a midterm vacancy develop on KACCTE, a representative member shall be appointed by the Executive Committee. KACCTE vacancies shall be filled with the same membership composition type as the individual leaving the committee. Terms shall begin and/or end at the June meeting.

Officers/Executive Committee

The officers of KACCTE shall consist of Chair, Chair-Elect and a Past-Chair and shall make up the membership of the executive committee. The committee shall elect a new chair- elect at the first scheduled meeting, also known as the Annual Meeting, of every other year. The term of office for committee officers shall be one year as Chair-elect, two years as Chair, and one year as Past-Chair for a total commitment of four years. Advisory members cannot serve as committee officers. Terms of office shall begin and end at the annual meeting.

Quorum

Five Committee members present, excluding staff representatives, shall constitute a quorum for committee decision and voting purposes.

Recorder

KSDE staff or their designee will serve as the recorder of the meeting minutes. Minutes shall be sent to all committee members within 30 days after said meeting. Minutes shall be reviewed and accepted by the committee at its next regular scheduled meeting.

For more information, contact:

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