KANSAS STATE DEPARTMENT OF EDUCATION

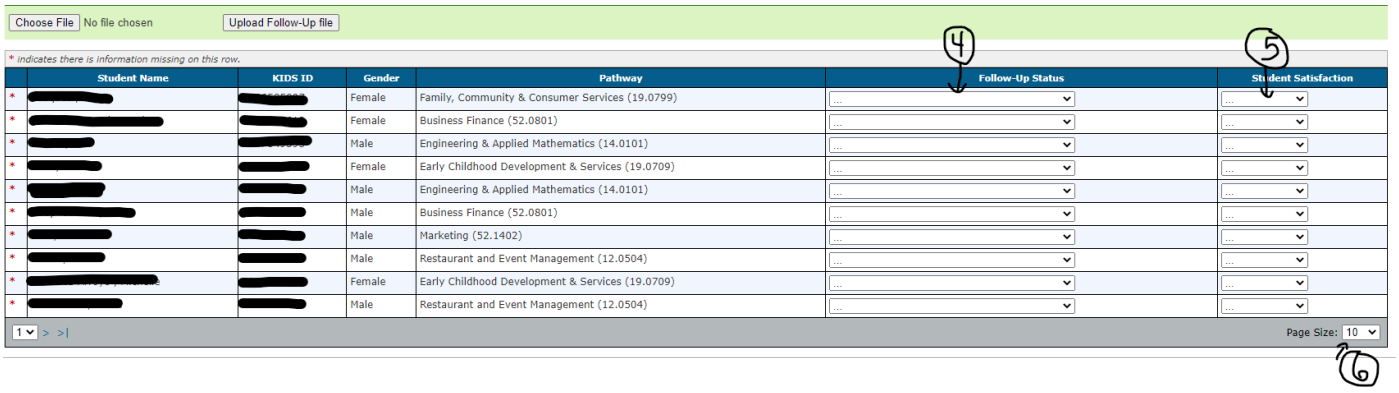
FACT SHEET

Pathways Student Follow-Up Data

GENERAL INFORMATION AND PROCEDURES

Student Follow-up will be completed by April 15th of the year after the student was identified as a concentrator who exited during Student Data Management reporting.

1. Log into Authenticated Applications and select Pathways.
2. Click on "Student Follow-Up" in the land-hand menu.
3. Select the "Building" or "Pathway" for follow-up, if needed. Click on "Search."
4. Select the student's Follow-up status in the dropdown box:
    a. Employed – Related to Program
    b. Employed – Not Related to Program
    c. Military
    d. No Placement
    e. Unknown
    f. Advanced Training
    g. Title I Service Program (ie. Peace Corps, etc.)
    h. Continued Education – Associate Program
    i. Continued Education – Baccalaureate Program
    j. Continue Education – Certificate Program
5. Select the student's satisfaction from the dropdown box in the "Satisfaction" column
    a. Very Satisfied
    b. Satisfied
    c. Unsatisfied
6. To expand the number of students viewed per page, select the number desired on the bottom right-hand side of the table.
7. After data is entered, the page will save automatically.



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Kansas leads the world in the success of each student.

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REQUIREMENTS AND DATA SPECIFICATIONS FOR UPLOADING

The data sent to KSDE must contain proper linking information and can be in the format of Comma-Separated Values (.csv) only.

Column Name	Datatype	Comment
StudentKIDSId	Char(10)	Link to the Student Data
Status	Integer	1 = Employed – Related to Program 2 = Employed – Not Related to Program 4 = Military 5 = No Placement 6 = Unknown 7 = Advanced Training 8 = Title I Service Program (ie. Peace Corps, etc. 9 = Continued Education – Associate Program 10 = Continued Education – Baccalaureate Program 11 = Continued Education – Certificate Program
ProgramSatisfaction	Integer	1 = Very Satisfied 2 = Satisfied 3 = Unsatisfied

Upload Follow-up Student Data in Pathways

1. Click on "Browse" at the middle of the screen.
2. Upload the CSV File and click on "Open" in the "Choose File to Upload" screen.
3. Click on "Upload Follow-up File."

For more information, contact:

Pathwayshelpdesk@ksde.gov

(785) 296-4908

Kansans CAN

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