Reviewer Name

Charter School Petition Rubric
2025-2026
Review Committee Rating Form

USD Number **USD Name**

Total Points Received: **/176 possible**

☐ Petition meets minimum 75% of total points (132).
No further documentation is required.

☐ Petition meets minimum 75% of total points (132).
Further documentation is required for sections rated Level 1 or Level 2

☐ Petition does not meet minimum 75% of total points (132).

Directions for Completing Rubric

- To use the rubric, read each section within the petition and then review the ideal *Quality Criteria* that should be contained in each applicant's response.
- **On a 4-point rubric:**
  Level 4 indicates that the ideal criteria has been addressed most rigorously, thoroughly and specifically in the response.
  Level 3 indicates that the ideal criteria has been addressed rigorously but is not as thorough and specific in the response.
  Level 2 indicates that an attempt was made to address the ideal criteria and there is minimal thoroughness and specificity in the response.
  Level 1 indicates that there was basically very little attempt to address the ideal criteria.
- Please write comments to support the points awarded. The written comments can be very meaningful and helpful to the applicant and will be available to each applicant.
- After reviewing and rating each section, total the points awarded for that section in the space provided under the heading *Total.*

To be considered for charter school status, a petition needs to receive a minimum 75% of the total points available (132/176 pts) and have provided requested documentation to support any quality indicators that were rated as Level 1 or Level 2.

NOTE: If a Reader has marked NO in any of the sections requiring a YES or NO response, the documentation required will need to be collected from the applicant before a total score can be finalized and forwarded to the State Board of Education.

Section 1	Quality Indicators	Rating	Total
Need	Identifies a compelling description of who the charter school intends to reach and the accommodations that will be implemented to address the target student population's unique need.	1 2 3 4	/12
	Provides a clear demonstration, including use of staff, parent, district and community data, that there is a commitment and support structure provided by the district and community.	1 2 3 4	
	Provides a specific rationale for how this school will enhance or expand the educational options currently available to the target student population.	1 2 3 4	
Reviewer Comments			

Section 2	Quality Indicators	Rating	Total
Mission	Provides a clear and compelling mission statement that is meaningful, manageable and measurable.	1 2 3 4	/4
Reviewer Comments			

Section 3	Quality Indicators	Rating	Total
Purpose	Identifies one or more purposes for which the school intends to provide new opportunities.	1 2 3 4	/8
	Provides a thorough and comprehensive description of how the school's mission will provide new opportunities to address the purpose(s).	1 2 3 4	
Reviewer Comments			

Section 4	Quality Indicators	Rating	Total
Recruitment and Enrollment	Demonstrates a convincing plan for broad outreach, including outreach to families traditionally less informed about options.	1 ☐ 2 ☐ 3 ☐ 4 ☐	☐ /16
	Identifies a detailed rationale for the anticipated enrollment.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Demonstrates that admission policies at the proposed school will comply with applicable law.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Demonstrates an admission plan and a proposed lottery system, if necessary, that ensures adequate enrollment and full accessibility of the school to all eligible students.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
Reviewer Comments			

Section 5	Quality Indicators	Rating	Total
Educational Philosophy and Utilization of Physical Facilities	Describes a framework for instructional design, methods and flexibility of scheduling that are aligned with the school's mission and responds to the needs of the student population.	1 ☐ 2 ☐ 3 ☐ 4 ☐	☐ /16
	Provides specific examples of school models, educationally sound web resources and/or research-based studies that support the success of the proposed approach **OR** if innovative, presents a reasonable likelihood for success.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Shows evidence that this approach will meet the diverse needs of individual students and lead to improved student performance.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Discusses how modifications to the current physical facilities will support the mission and to what degree students will be engaged in the design of the physical space.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	The Virtual Education Requirements Desktop Audit form has been completed attached and thoroughly addresses the required components (if applicable).	**Yes** ☐ **No** ☐	
Reviewer Comments			

Section 6	Quality Indicators	Rating	Total
Special Student Populations	Petition identifies the strength and capacity of the school that will provide support in implementing accommodations for special student populations.	1 2 3 4	/8
	Describes the support that will be provided in identifying children with special needs identification, developing individual educational plans and monitoring progress.	1 2 3 4	
Reviewer Comments			

Section 7	Quality Indicators	Rating	Total
Support for Learning	Provides examples of student engagement strategies that will reduce student behavior and discipline problems.	1 2 3 4	/16
	Describes the procedures that will ensure the health and safety of students and staff.	1 2 3 4	
	Identifies the district resources that currently support family-school partnerships and how the school will gauge and disseminate parental satisfaction results.	1 2 3 4	
	Engages community partners in ways that elicit involvement in the school and contribution to student learning.	1 2 3 4	
Reviewer Comments			

Section 8	Quality Indicators	Rating	Total
Staff	Presents a staffing plan that is aligned with the mission and educational philosophy of the school and includes the composition and responsibilities of the staff.	1 2 3 4	/16
	Describes how building level autonomy will be ensured in determining any school staff composition and assignment to the charter school.	1 2 3 4	
	Provides for an effective professional development program.	1 2 3 4	
	Describes the staff evaluation system and how it will support the mission and educational philosophy.	1 2 3 4	
Reviewer Comments			

Section 9	Quality Indicators	Rating	Total
Measurable Goals and Assessments	Defines clear, specific, understandable academic goals that will lead to improved educational results for students.	1 2 3 4	/16
	Defines clear, specific, understandable non-academic goals that are reflective of the school's unique mission, characteristics, targeted student population, etc.	1 2 3 4	
	Identifies specific skills, knowledge and attitudes that reflect the school's clearly measurable educational objectives.	1 2 3 4	
	Identifies how goals can be assessed by objective means that are frequent and sufficiently detailed enough to determine whether students are making satisfactory progress.	1 2 3 4	
Reviewer Comments			

Section 10	Quality Indicators	Rating	Total
Use and Reporting of Data	Provides a thorough, clear, measurable, externally credible and conceptually sound design for measuring and reporting the academic, social and individual development of its students and the overall performance of the school.	1 ☐ 2 ☐ 3 ☐ 4 ☐	☐ /12
	Includes examples of proposed quantitative, qualitative and anecdotal collection methods.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Demonstrates how formative and summative performance data will be used to continuously improve educational services for all students, especially those working at levels above or below the school's performance standard.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
Reviewer Comments			

Section 11	Quality Indicators	Rating	Total
Governance	Articulates how decisions will be made and by whom during the pre-operational planning period and once operational.	1 ☐ 2 ☐ 3 ☐ 4 ☐	☐ /16
	Includes a description of management responsibilities in curriculum, staffing, special education, business and finance, reporting and school leadership.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Describes the plan to establish a charter school advisory board and describes the membership and its responsibilities.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Describes how the local school board will address contracts of employment if the charter school status is non-renewed or revoked or upon the decision of employees to discontinue participation in the operation of the school. Specifies terms/conditions of employment.	1 ☐ 2 ☐ 3 ☐ 4 ☐	
	Reasons for waiver requests have been included (if applicable).	**Yes** ☐ **No** ☐	
Reviewer Comments			

Section 12	Quality Indicators	Rating	Total
USD Sponsor Responsibilities	Describes the specific role and support the USD sponsor will provide during the development of the charter school petition.	1 2 3 4	/12
	Describes how the USD sponsor will demonstrate a commitment to ensuring building level autonomy and decision making during the pre-operational planning period and once the school is operational.	1 2 3 4	
	Clearly identifies how support will be extended to the charter school in implementing identified activities and evaluating progress towards identified goals.	1 2 3 4	
Reviewer Comments			

Section 13	Quality Indicators	Rating	Total
Financial Management	Describes the fiscal controls and financial management policies the school will employ to track finances in its daily business operations.	1 2 3 4	/12
	Describes how the school will develop its annual budget and identifies the various funding streams that will support the proposed school.	1 2 3 4	
	Describes the level of commitment and financial support of the USD sponsor during the grant funding period and how that will affect long-term sustainability once federal funds have been expended.	1 2 3 4	
Reviewer Comments			

Section 14	Quality Indicators	Rating	Total
Budget Narrative	Provides a realistic and comprehensive budget plan that will be implemented to support innovative educational practices consistent with the purpose, philosophy and goals of the application. (Refer to Sections II, V and IX.)	1 2 3 4	/12
	Includes additional information supporting each budget category (i.e. specific cost descriptions, breakdowns, calculations, rationale, etc.)	1 2 3 4	
	Details are specific to how the minimum 5% set aside requirement will be expended in order to provide professional development and technical assistance.	1 2 3 4	
Reviewer Comments			

Section 15	Quality Indicators	Rating	Total	
Contracts	**EMO/Educational Service Provider**			
	Draft of the proposed contract is attached.	**Yes** ☐ **No** ☐	N/A	
	Explanation of choice of contracting entity is provided and includes a brief summary of the history, educational philosophy and past results.	**Yes** ☐ **No** ☐	N/A	
	Describes how the charter school's advisory board plans to oversee the contracting EMO/Educational Service Provider.	**Yes** ☐ **No** ☐	N/A	
	Non-Profit Entities (college, university, museum, educational institutions, etc.)			
	Explanation of choice of contracting with non-profit entity is provided and includes the following requirements: name o of the organization; a letter of intent or commitment from a bona fide representative of the partner organization; and personal contact information for the partner organization.	**Yes** ☐ **No** ☐	N/A	
Reviewer Comments				

Section 16	Quality Indicators	Rating	Total
Assurances	Acknowledgement of adherence to assurances has been referenced.	**Yes** ☐ **No** ☐	N/A
Reviewer Comments			