



KANSAS TEACHER OF THE YEAR PROGRAM 2028 NOMINATION

Instructions for Accessing the Kansas Teacher of the Year Online Application Program

Principals and Superintendents

Principals and superintendents will be required to approve and electronically sign the nominee's completed nomination. Please follow the instructions noted below. *Principals need to choose the building they are in. Superintendents need to choose All Buildings.*

To create a KTOY account, you will need to start on the Common Authenticated Applications [User Login for KSDE Web Applications](#)

Next click on the green Registration Button.

Common Authentication Login

User Name:

Password:

Login [Forgot password?](#)

Need Assistance?

General Help	KN-CLAIM Support	KCCMS or Pathways Support
helpdesk@ksde.gov (785) 296-7935	cnwapplications@ksde.gov (785) 296-2276	pathwayshelpdesk@ksde.gov (785) 296-4908
KESA Support		KEEP Support
myron.melton@ksde.gov - Myron Melton (785) 296-8110 - Myron Melton		evaluation@ksde.gov - Sarah Eaverson (785) 296-6712 - Sarah Eaverson

New User Registration

If you have not yet registered to have an individual Username and Password for accessing KSDE web applications, click here to register.

[Register](#)

If you need assistance in registering for a new account please visit this link. [New User Registration Help](#)



Kansas leads the world in the success of each student.

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Complete the information in the KSDE User Registration Form (below). Select your district from the Organization dropdown option and if you are a principal select your building from the Buildings dropdown options. This will open a list of options that will include KTOY. Select the Kansas Teacher of the Year option and then select the Principal Role. If you are a Superintendent, select 'All Buildings' from the Buildings dropdown, check the Kansas Teacher of the Year option and select the Superintendent Role, assign a new unique username and password and complete the information for a security question. Once the information is submitted and receives approval, log into the KTOY Application and view the nominee's information and sign off on the nomination.



User Login for KSDE Web Applications

KSDE User Registration Form

[Back to Login Page](#)

* Indicates required field.

Please enter your contact information:

First Name:*

Last Name:*

Phone #:*

Email Address:*

Please select the organization and building that you belong to:

Organization: **** Please select an organization **** Building: **** Please select a building ****

Please enter a Username and password.

Username:*

Password:*

Confirm Password:*

Please enter a password that contains at least 8 characters and at least one uppercase letter, one lowercase letter, and one number or special character.

IN CASE YOU FORGET YOUR PASSWORD:

Enter your birthdate, then choose a question to which only you know the answer and which has nothing to do with your password. If you forget your password, we'll verify your identity by asking you to enter your birthdate and the answer to this question:

Birthdate (MM/DD/YYYY):*

Question:*

Answer (this field is case-sensitive):*

[System Maintenance Notices](#)

For more information, contact:

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